



**INFORMATION SHEET AND  
MECHANICS OF THE SALES  
PROMOTION**

(at least two (2) copies; use another  
sheet if needed)

Document No.:	QSP-6.1.2 02 Annex-02
Date Effective:	15 November 2013
Revision No.:	00
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<b>Complete Name of Applicant:</b> <b>Company &amp; Address</b> :	
<b>Tel. / Contact Nos.</b> :	<b>Signature:</b>

<b>Complete Name of Sponsor :</b> <b>Address</b> :	
<b>Tel/Contact Nos.</b> :	

<b>Advertising / Promo Agency :</b> <b>Address</b> :	
<b>Tel. / Contact Nos.</b> :	

<b>PROMOTION TITLE</b> :	
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<b>PROMOTION PERIOD / DURATION :</b>	
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<b>GEOGRAPHICAL / OUTLET COVERAGE :</b>	
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<b>PRODUCTS COVERED: (Brand/Size(s)/Specific Items with Regular Price and Discount Price/Price of Products/Pack/Purchase Amount Required):</b>	
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<b>REGISTRATION REQUIREMENTS: Certificate of Product Registration (CPRS), Product Notification / Date of Application for Renewal if Expired, and Adverse Reaction for Over-the-Counter (OTC) Drug Products, if any.</b>	
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**QUALIFICATION/DISQUALIFICATION OF PARTICIPANTS:**

**DESCRIPTION OF PROCEDURES: (How to Join/How to Win/Entry Forms/Draw Date/Location of Drop Centers/Deadline for Submission of Entries/Procedure in the Collection of Entries/Description of Drop Boxes/Control Measures):**

**DESCRIPTION OF WINNERS: (Venue/Date/Time/Procedure of Predetermination of Winning Entry Forms; Schedule/Procedure in the Manufacture of Winning Entries; Seeding Procedure; Procedure in the Pre-Validation of Entries; Procedure in the Determination of Winning Entries (Assigning Raffle Numbers/Computer Program for Submission/Criteria/Score Sheets/Judging Procedures/Names and Qualifications of Judges); Procedure in the Verification of Winning Entries; Security Codes):**



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**NUMBER OF WINNERS/CATEGORIES OF WINNERS/MO. OF TIMES A PARTICIPANT MAY WIN:**

**PROCEDURE IN THE NOTIFICATION OF WINNERS:**

**PRIZES TO BE WON:** (Total Value, Brand, Model, Cash Equivalent of Prizes (Market Value/Acquisition Cost/Appraise Value/Certificate of Appraiser/Mode of Payment); Scholarship, Transferability and Convertibility, Period of Redemption, Complete Address of Redemption Centers, Requirement in Claiming ([How to Claim Period]):

(Use additional sheets of paper if necessary)

**MEDIA UTILIZED:** (Storyboard/Radio Script/Print AD/Mailer) Attach Copies.

-Ads and Promo Section-