



Republic of the Philippines
Department of Health
FOOD AND DRUG ADMINISTRATION



FDA ADVISORY
No. **2018-241**

TO : **APPLICANTS FOR AUTHORIZATION LODGED AT THE FDA ELECTRONIC PORTAL (FDA E-PORTAL)**

1. License to Operate (LTO)
2. Product Registration (Food Products)
3. Product Notification (Cosmetic Products)

SUBJECT : **SUBMISSIONS UNDER THE DIRECTOR-GENERAL'S PROJECT BACKLOG**

To facilitate the processing of applications under the "Project Backlog" of the Director-General, and to address the problem on the numerous "incomplete", "unidentified" and "unmatched" applications lodged at the FDA electronic portal (e-portal)—which were mixed with other completed applications, applicants with pending applications lodged at the FDA e-portal **before February 1, 2018** (LTO, CPR and PN, as enumerated above), are advised to confirm their application by filling-up the details required in this link: http://bit.ly/fda_zero_backlog

Last day of confirmation of the covered applications (to be included in the Project Backlog) will be on 25 August 2018 (Saturday), at 11:59 o'clock in the evening.


Applications for authorizations lodged at the FDA e-portal before 1 February 2018, **which are not confirmed by 25 August 2018**, shall be processed accordingly once confirmed. Confirmation shall only be accepted until 31 December 2018. Thereafter, all unconfirmed applications shall be deemed abandoned.

Submission of falsified, fictitious, misleading and/or fake requirements (information or document) shall be a ground for the immediate disapproval and revocation of the application for authorization/s secured and forfeiture of any fees paid, without prejudice to the filing of the appropriate criminal, civil and administrative charges against the erring QPIRA and/or the applicant for authorization.

Queries and clarifications may be sent to project_B@fda.gov.ph.

For your information, guidance and compliance.

By authority of the Director-General:
(Pursuant to FPO No. 2018-0660)

for 
ATTY. EMILIO L. POLIG, JR.
Officer-in-Charge
Field Regulatory Operations Office

