



Republic of the Philippines
Department of Health
FOOD AND DRUG ADMINISTRATION



FDA ADVISORY
No. 2019-094

03 APR 2019

TO : **THE GENERAL PUBLIC AND ALL CONCERNED ESTABLISHMENTS**

SUBJECT : ***Initiative ni DTI-DOH Operation: Livelihood (IDOL) Program (a Pilot Program) Launch***

The Department of Trade and Industry (DTI) and the Department of Health - Food and Drug Administration (DOH-FDA) will officially launch today, 3 April 2019, the *Initiative ni DTI-DOH Operation: Livelihood* or "IDOL" Program.

The IDOL Program is a DTI-DOH-FDA pilot program that is designed to capacitate micro enterprises/entrepreneurs to comply with the regulatory requirements of the FDA, and to streamline the processing of their applications (for authorizations) - without compromising the quality and safety of their products. To be qualified under the Program, the applicant must be:

1. Classified as a "micro enterprise" per Republic Act No. 9501 (single proprietorship, cooperative, partnership or corporation whose total assets, inclusive of those arising from loans but exclusive of the land on which the particular business entity's office, plant and equipment are situated, not more than PhP3,000,000.00);
2. Engaged in the business of "manufacturing of low-risk food products" as classified per DOH AO No. 2014-0029 (see attached [non-exclusive] list of low-risk food products);
3. Doing business in the NCR; and
4. Able to submit the registration requirements of the DTI-DOH-FDA for the Program (see attached process flow with list of documentary requirements)

Qualified applicants must submit the required documents to ***the DTI Business / Negosyo Centers (DTI BC/NC) in their area*** for the processing of their application/s for FDA-authorization/s.

The DTI BC/NC and the DOH-FDA will facilitate the processing of all applications pursuant to existing laws, rules and regulations—particularly focusing on food safety, and will release the approved authorizations through the DTI BC/NCs where the application was filed.

Inquiries regarding the IDOL Program may be emailed to idol@fda.gov.ph.


NELA CHARADE G. PUNO, RPh
Director-General



IDOL PROCESS FLOW

STEP 1 FILL UP

Available thru website of the



and



APPLICANT'S INFORMATION SHEET

or at the
dti **NEGOSYO**
CENTER
near you

dti NEGOSYO CENTER

STEP 2 SUBMIT

DTI-NEGOSYO CENTER

DTI-NC will check the completeness & correctness of requirements & endorses the application to the FDA and pay the required fee.

STEP 3 EVALUATE

FDA IDOL TEAM

1. Receipt of letter of endorsement from DTI - NC with complete documentary requirements
2. Evaluation of the received application

Evaluation of received application

YES

Compliant?

NO

Issuance of the LTO an CPR within 20 working days*

Return to DTI-NC for compliance

OFFICE OF THE DIRECTOR GENERAL (ODG)
CENTER FOR FOOD REGULATIONS AND RESEARCH (CFRR)

1. Printing & Scanning of Signed Authorization
2. For Director General's Approval (Approved LTO and CPR)
3. Releasing of signed Authorization

FIELD REGULATORY OPERATIONS OFFICE - NCR (FROO)

Post Marketing Surveillance /
Post Licensing Inspection before the expiration of
1 Year validity of the Authorization

* Note : 20 working days upon the receipt of the physical documents of the FDA

STEP 4 RELEASE



Releasing to DTI NEGOSYO CENTER

DOCUMENTARY REQUIREMENTS

1. Accomplished Application Form
2. Proof of Business Registration (DTI or SEC or COA)
3. BMBE Certificate
4. Business Permit (Valid Mayor's or Barangay Permit)
5. Sanitary Permit
6. Franchise Agreement, if applicable
7. Health Certificates of Food Handlers
8. Food Handlers' Training or any training on GMP/SSOP/CCPs
9. Sketch of location with landmarks and processing area
10. Water Potability Test/Water Bill
11. Finished Product Analysis (as applicable)
12. Process Flow with detailed description
13. Authorization Letter and Government Issued ID of the applicant
14. Sample Label or artwork / picture of products
15. Proof of payment

S
A
M
P
L
E

A
U
T
H
O
R
I
Z
A
T
I
O
N

 Republic of the Philippines Department of Health FOOD AND DRUG ADMINISTRATION		 Authorization No.:
AUTHORIZATION as a FOOD MANUFACTURER Secondary Activity as Importer of Raw Material for Own Use/ Food Exporter		
Pursuant to Republic Act No. 3720, as amended by Republic Act No. 9711, otherwise known as the Food and Drug Administration Act of 2009, other allied laws and their implementing rules and regulations, this authorization is hereby issued in favor of:		
Name of Establishment : Business Address : Owner :		
to operate a food and food products manufacturing and processing establishment, specifically as a manufacturer of _____ having complied with the Rules and Regulations on Technical Requirements.		
Food products described hereunder is/are granted approval.		
Product Name	:	
Brand Name	:	
Packaging Material	:	
Product Name	:	
Brand Name	:	
Packaging Material	:	
Product Name	:	
Brand Name	:	
Packaging Material	:	
This Authorization shall be valid until _____ subject to renewal through FDA regular electronic process and continuing compliance of the licensee of the above-mentioned laws, other allied laws, standards, rules and regulations issued thereunder. This Authorization must be displayed at all times in a conspicuous place within the premises of the establishment.		
Notwithstanding the issuance of this Authorization, the same shall be suspended or revoked anytime upon order from the proper authority should a violation of any provision of FDA implemented laws, rules, and regulations be committed by the licensee. Substantial misdeclaration on the application shall also be ground for suspension and revocation.		
WITNESS MY HAND and the Seal of this Office, this _____ day of _____.		
NELA CHARADE G. PUNO Director General, Food and Drug Administration		



NON-EXCLUSIVE PRODUCT LIST

This contains the non-exclusive list of products that may enroll in the IDOL Program, subject to further determination of the Food and Drug Authority (FDA).

Product Category	Examples
A. FATS, OILS AND FAT EMULSIONS	
<i>Vegetable oils</i>	Coconut Oil Palm Oil Canola Oil Corn Oil Sunflower Oil Soya Oil Olive Oil
<i>Lard</i>	
<i>Butter</i>	
<i>Margarine</i>	
<i>Butter oil</i>	
B. PROCESSED FRUITS AND VEGETABLES	
<i>Mechanically-dried/dehydrated fruits or vegetables</i>	Dried mangoes Raisins Desiccated coconut Dried papaya Dried chili peppers, Dried mushrooms Dried langka Dried kamote Dried pineapple Dried guyabano
<i>Spray-dried fruits and vegetables</i>	Ube halaya Powdered juices of dalandan, calamansi, mangosteen, guyabano
<i>Fruit-based spreads</i>	Coco jam Jellies Marmalades
<i>Dehydrated Vegetable protein products</i>	Texturized Vegetable Protein or extenders
<i>Fruits or vegetables in vinegar, oil or brine (must not be hermetically sealed)</i>	
<i>Fruit preparations</i>	Pulp, purees Fruit toppings



	Coconut milk / gata
<i>Frozen vegetables</i>	Mixed vegetables French fries Frozen green peas Frozen mushroom Frozen tubers – kamote, gabi, ube
<i>Candied fruits and vegetables</i>	Mango-tamarind candy Ginger candy Kundol candy
<i>Vegetable desserts and sauces</i>	<i>Latik</i> not hermetically sealed
<i>Cooked fruits and vegetables</i>	Banana chips Camote chips Cassava chips Ube halaya
C. CONFECTIONERIES	
<i>Confectionery</i>	Hard and soft candies Nougats Mazapan
<i>Chewing gum</i>	
<i>Sugar flowers, Non-fruit toppings, Sweet sauces</i>	Caramel sauce Latik sauce Merengue
<i>Pastillas</i> <i>Yema</i>	
D. CEREAL-BASED PRODUCTS	
<i>Flours</i>	Wheat flour Rice flour Glutinous rice flour
<i>Starches</i> <i>Flour mixes</i>	Pancake mix cake premixes
<i>Breakfast cereals</i>	Oatmeal
<i>Pasta, noodles and other fresh-, dried-, and pre-cooked pastas and noodles</i>	Canton Bihon Sotanghon Misua Miki
<i>Native delicacies / kakanin</i>	Suman, biko, sapin-sapin, espasol, tikoy, maja blanca, kutsinta, pichi-pichi, ube halaya, puto, bibingka, kalamay, rice pudding and cassava cake
<i>Pre-cooked or processed rice products</i>	Ampaw
<i>Soybean products</i>	Soya drinks Soybean-based film Tofu frozen tofu Taho



	Tokwa, tempe, natto Semi-dehydrated soybean curd
<i>Polvoron (plain and with pinipig and nut only)</i> <i>Value-added products</i>	Fish balls Squid balls Kikiam Chicken balls Lobster balls
<i>Raw pulses</i>	Prawn crackers Fish crackers Vegetable crackers
<i>Batters as breading for fish or poultry</i>	Breading mixes
E. PROCESSED MEAT AND MEAT PRODUCTS	
<i>Sausage casings</i>	
F. BAKERY PRODUCTS	
<i>Breads and rolls – yeast-leavened breads and specialty breads, soda breads</i>	Loaf bread Pan de sal Buns Rolls
<i>Crackers, excluding sweet crackers</i> <i>Otap, Camachile, Pasensya, Jacobina, Puto seko, Galletas de patatas, Paborjita, Bagels, Pita, English muffins</i>	
<i>Croutons and bread crumbs</i>	
<i>Steamed bread and buns</i>	Plain puto Plain cuapao
<i>Cake mixes, pancake mixes</i> <i>Piaya and plain Barquillos</i> <i>Hopia (except with custard filling)</i>	
<i>Fruit-filled pies</i>	Apple pie Pineapple pie Buko pie
G. SWEETENERS	
<i>Lactose</i>	
<i>Mill white sugar</i>	
<i>Brown sugar</i>	Muscovado Panutsa
<i>Sugar solutions and syrups, molasses</i>	Flavored syrups
<i>Other sugars and syrups</i>	Xylose Maple syrup Sugar toppings Coconut sugar
<i>Honey, including flavored honey</i>	
<i>Table-top sweeteners, including those containing high-intensity sweeteners</i>	Stevia Aspartame



	Saccharine Acesulfame potassium Sucralose
H. SALT, SPICES, SOUPS, SAUCES, SALADS AND PROTEIN PRODUCTS	
<i>Mustards</i>	
<i>Yeast and like products</i>	
<i>Baking powder, baking soda</i>	
<i>Food colors and flavors</i>	
<i>Food additives</i>	Stabilizers anti-caking agents Emulsifiers
<i>Soups and broths – Mixes for soups and broths</i>	Tamarind / Sampaloc mix
<i>Sauces and like products</i>	
<i>Mixes for sauces and gravies</i>	
<i>Clear sauces</i>	Fish sauce / Patis, Fish-flavored sauces
<i>Soybean-based seasonings and condiments</i>	
<i>Fermented soybean paste</i>	Miso
<i>Soybean sauce</i>	Soy sauce Non-fermented soybean sauce Other soybean sauces
<i>Protein products other than from soybeans, marinades</i>	
I. BEVERAGES	
<i>Coffee (ground, roasted, instant, 3-in-1 mix)</i> <i>Coffee substitutes</i>	From rice, corn
<i>Tea and herbal infusions</i>	Green tea Oolong tea Ceylon tea in tea bags
<i>Other hot cereal and grain beverages</i>	Busog Lusog, Energen
<i>Beer and malt beverages, Cider, Ale/ Craft Beer</i>	
<i>Lambanog</i>	
<i>Grape wines</i>	Still grape wines Sparkling and semi-sparkling grape wines Fortified grape wine Grape liquor wine Sweet grape wine
<i>Tropical Fruit Wines</i>	
<i>Wine and spirituous cooler-type beverages</i>	
<i>Low-alcoholic refreshers</i>	
<i>Mead (made from honey)</i>	
<i>Distilled spirituous beverages containing more than 15% alcohol</i>	
J. READY-TO-EAT SAVOURIES	



<i>Snacks, chips, crunchies (potato-, cereal- or starch-based from roots and tubers)</i>	Kropek Cassava chips Corn curls Chichacorn Pulses Legumes
<i>Chicharon</i>	
<i>Fish-based snacks</i>	