



Republic of the Philippines
Department of Health
FOOD AND DRUG ADMINISTRATION



BIDS AND AWARDS COMMITTEE
FDA-BAC Ref. No. ITB No. 2021-001-DTQAL

INVITATION TO BID FOR
ONE (1) YEAR CONTRACT OF JANITORIAL
SERVICES FOR DAVAO TESTING AND QUALITY
ASSURANCE LABORATORY (DTQAL)

1. The *Food and Drug Administration*, through the SAGF 2021 intends to apply the sum of ***P1,080,000.00*** being the ABC to payments under the contract for ***One (1) Year Contract of Janitorial Services for Davao Testing and Quality Assurance Laboratory (DTQAL)***. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The *Food and Drug Administration* now invites bids for the above Procurement Project. Delivery of the Goods is required by ***Fifteen (15) Calendar Days after receipt of the Notice of Award/Notice to Proceed***. Bidders should have completed, within ***Five (5) years*** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
 - a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information from *Food and Drug Administration* and inspect the Bidding Documents at the address given below during ***8:00AM-5:00PM***.
5. A complete set of Bidding Documents may be acquired by interested Bidders on ***03-10 March 2021*** from the given address and website below, pursuant to the latest Guidelines issued by the GPPB, in the amount of ***P5,000.00***. The *Food and Drug Administration* shall allow the bidder to present its proof of payment for the fees thru bank transfer.

6. The *Food and Drug Administration* will hold a Pre-Bid Conference¹ on *9:00 AM, 11 March 2021* through video conferencing or webcasting via Google Meet (meet.google.com/nqc-pozb-mfe), which shall be open to prospective bidders.

Bids must be duly received by the BAC Secretariat through both manual submissions at *Food and Drug Administration – Regional Field Office XI, #31 2/F LCI Bldg., Quimpo Blvd., Ecoland, Davao city*, and online or electronic submission (PDF/ JPEG Format) to vvcretorbar@fda.gov.ph/tadebreo@fda.gov.ph on or before *9:00AM, 23 March 2021*. Late bids shall not be accepted.


7. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB No. 2021-001-DTQAL**.
8. Bid opening shall be on *9:30AM, 23 March 2021* through video conferencing via Google Meet (meet.google.com/nqc-pozb-mfe). Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
9. The *Food and Drug Administration* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
10. For further information, please refer to:

*VIOLET VERN C. RETORBAR
MEC BAC SECRETARIAT
FDA - DTQAL
ENERGY PARK, APOKON, TAGUM CITY, DAVAO DEL NORTE
TEL NO. (084) 216-2668
vvcretorbar@fda.gov.ph/tadebreo@fda.gov.ph
<https://ww2.fda.gov.ph>*

11. You may visit the following websites:

For downloading of Bidding Documents: <https://ww2.fda.gov.ph>

For online bid submission: vvcretorbar@fda.gov.ph/tadebreo@fda.gov.ph


DEBORAH S. LEGASPI
MEC BAC – Chairperson

¹ May be deleted in case the ABC is less than One Million Pesos (PhP1,000,000) where the Procuring Entity may not hold a Pre-Bid Conference.