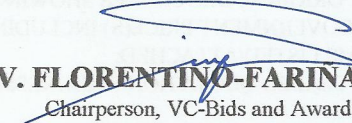


Civic Drive, Filinvest Corporate City, Alabang, Muntinlupa City

REQUEST FOR QUOTATION

Date 9-Feb-2021
 Quotation No. NP-SVP(A)-2021-002-RFO7

Please quote your lowest price on the item/s listed below, subject to the Conditions. Kindly submit your quotation duly signed by you or your representative not later than **the Philgeps Closing Date and Time**.


IRENE V. FLORENTINO-FARINÁS, RPh, MD, MNSA
 Chairperson, VC-Bids and Awards Committee

Name of Project: Procurement of Office Furnitures and Fixtures for VC - RFO VII
 Procurement Mode: NP-Small Value Procurement (A)
 Classification: Goods
 Approved Budget for the Contract (ABC): PHP 60,000.00

| ITEM DESCRIPTION/SPECIFICATION | UNIT | QTY. | COST PER ITEM | TOTAL PRICE OFFERED |
|---|-------|------|---------------|---------------------|
| Procurement of Office Furnitures and Fixtures for VC - RFO VII | | | | |
| Office Tables Specs: - with 1 center drawer and 3 on the sides - color Gray ABC: Php5,000.00/unit | units | 6 | | |
| Executive Chairs Specs: - Medium, with armrest - color black ABC: Php5,000.00/unit | units | 6 | | |
| Note: 1. Submission of partial bids or line item bids are allowed in this procurement. 2. Awarding of Lowest Calculated Bid will be determined for each line item. 3. The remaining item/s that may not awarded under this procurement be subject to re-procurement. 4. Items shall be delivered to FDA Office at no cost to the end-user. | | | | |
| **nothing follows** | | | | |
| GRAND TOTAL: | | | | |

Delivery Period: _____
 *Warranty: _____
 Price Validity: _____

After having carefully read and accepted your General Conditions, I/We hereby submit the price quotation on the item/s noted above, within the stated delivery period and price validity.

Printed Name over Signature

Canvassed By: _____

Tel. No./ Cellphone No. _____

E-mail Address: _____

Date: _____

Name of Canvasser & Position Title

Date Conducted: _____

DTN: **20210204162438**

NOTE:

1. ALL ENTRIES MUST BE TYPEWRITTEN OR LEGIBLY HANDWRITTEN. BIDDERS MAY SUBMIT QUOTATIONS PROVIDED THAT ABOVE MATRIX DETAILS ARE COMPLETELY PROVIDED AND SHALL BE SUBMITTED USING COMPANY LETTERHEAD;
2. **DELIVERY PERIOD WITHIN SIXTY (60) CALENDAR DAYS UPON RECEIPT OF PURCHASE ORDER;**
3. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY;
4. **PRICE VALIDITY SHALL BE FOR A PERIOD OF ONE HUNDRED EIGHTY (180) CALENDAR DAYS;**
5. PHILGEPS REGISTRATION, MAYOR'S/BUSINESS PERMIT AND OMNIBUS SWORN STATEMENT SHALL BE ATTACHED UPON SUBMISSION OF THIS QUOTATION.
6. BIDDERS MAY SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERED, IF APPLICABLE;
7. PLEASE QUOTE YOUR GOVERNMENT PRICE(S) INCLUDING VAT OR OTHER APPLICABLE TAXES AND OTHER INCIDENTAL EXPENSES FOR THE TERMS LISTED/ATTACHED;
8. PLEASE SUBMIT YOUR SEALED QUOTATION/S ADDRESSED DIRECTLY TO:

IRENE V. FLORENTINO-FARIÑAS, RPh, MD, MNSA
FDA, VISAYAS CLUSTER - BIDS AND AWARDS COMMITTEE
ATTENTION: **MS. JANET R. COYOCA AND MS. MA. SALOME R. LARGO**
(EMAIL ADD: jrcoyoca@fda.gov.ph and msrlargo@fda.gov.ph)
FDA - REGIONAL FIELD OFFICE VII,
NORTH ROAD, JAGOBIAO, MANDAUE CITY, CEBU

DEADLINE OF SUBMISSION OF QUOTATION/S WILL BE BASED ON THE CLOSING DATE AND TIME OF PHILGEPS;

9. LATE BIDS SHALL NOT BE ACCEPTED;
10. FOR OTHER INQUIRIES/CONCERNS ABOUT THE ITEMS, PLEASE CONTACT **MS. JANET R. COYOCA and MS. MA. SALOME R. LARGO AT TELEPHONE NUMBERS (032) 262-0996 / 0933-8130031 / 0922-9216782** OR LETTER THROUGH EMAIL ADDRESS MENTIONED ABOVE;
11. THE FOOD AND DRUG ADMINISTRATION RESERVES THE RIGHT TO REJECT ANY AND ALL BIDS, DECLARE A FAILURE OF THE PROCUREMENT, OR NOT AWARD THE CONTRACT AT ANY TIME PRIOR TO CONTRACT AWARD IN ACCORDANCE WITH SECTION 41 OF RA 9184 AND ITS IRR, WITHOUT INCURRING ANY LIABILITY TO THE AFFECTED BIDDER OR BIDDERS.

DTN: **20210204162438**

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