



Civic Drive, Filinvest Corporate City, Alabang, Muntinlupa City

REQUEST FOR QUOTATION

Date 19-Feb-2021
Quotation No. NP-SVP(A)-2021-003-DTQAL

Please quote your lowest price on the item/s listed below, subject to the Conditions. Kindly submit your quotation duly signed by you or your representative not later than **PhilGEPS Closing Date**.

Deborah S. Legaspi
DEBORAH S. LEGASPI

Chairperson, MEC- FDA Bids and Awards Committee

Name of Project: Procurement of Proficiency Testing Samples Microbiology and Cosmetic-Toxicology Section of DTQAL
Procurement Mode: NP-Small Value Procurement (A)
Classification: Goods
Approved Budget for the Contract (ABC): PHP 460,000.00

ITEM DESCRIPTION/SPECIFICATION	UNIT	QTY.	COST PER ITEM	TOTAL PRICE OFFERED
PROFICIENCY TESTING SAMPLES				
MICROBIOLOGY SECTION				
Proficiency Testing Samples in Drinking Water	lot	1		
Food Non-Pathogens - Infant Formula	lot	1		
COSMETIC-TOXICOLOGY SECTION				
Flouride in Oral Care Products	lot	2		
Preservatives in Cosmetic Products	lot	2		
<i>(Please quote per line item. Partial quotation is allowed)</i>				
GRAND TOTAL:				

Delivery Period: _____
*Warranty: _____
Price Validity: _____

After having carefully read and accepted your General Conditions, I/We hereby submit the price quotation on the item/s noted above, within the stated delivery period and price validity.

Printed Name over Signature

Canvassed By: _____

Tel. No./ Cellphone No. _____
E-mail Address: _____
Date: _____

Name of Canvasser & Position Title

Date Conducted: _____

DTN: 20210108144311

NOTE:

1. ALL ENTRIES MUST BE TYPEWRITTEN OR LEGIBLY HANDWRITTEN. BIDDERS MAY SUBMIT QUOTATIONS PROVIDED THAT ABOVE MATRIX DETAILS ARE COMPLETELY PROVIDED AND SHALL BE SUBMITTED USING COMPANY LETTERHEAD;
2. DELIVERY PERIOD WITHIN **30 CALENDAR DAYS** UPON THE RECEIPT OF PURCHASE ORDER;
3. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY;
4. PRICE VALIDITY SHALL BE FOR A PERIOD OF NINETY (90) CALENDAR DAYS CALENDAR DAYS;
5. BIDDERS MAY SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERED, IF APPLICABLE;
6. PLEASE QUOTE YOUR GOVERNMENT PRICE(S) INCLUDING VAT OR OTHER APPLICABLE TAXES AND OTHER INCIDENTAL EXPENSES FOR THE TERMS LISTED/ATTACHED;
7. PLEASE SUBMIT YOUR SEALED QUOTATION/S ADDRESSED DIRECTLY TO:

DEBORAH S. LEGASPI

Chairperson, MEC-FDA BIDS AND AWARDS COMMITTEE
FOOD AND DRUG ADMINISTRATION
#31 2/F LCI BLDG., QUIMPO BLVD., ECOLAND, DAVAO CITY

DEADLINE OF SUBMISSION OF QUOTATION/S WILL BE BASED ON THE CLOSING DATE AND TIME OF PHILGEPS;

8. LATE BIDS SHALL NOT BE ACCEPTED;
9. FOR OTHER INQUIRIES/CONCERNS ABOUT THE ITEMS, PLEASE CONTACT **MS. VIOLET VERN C. RETORBAR** TELEPHONE NUMBER **(084) 216-2668** or email at vvretorbar@fda.gov.ph;
10. THE FOOD AND DRUG ADMINISTRATION RESERVES THE RIGHT TO REJECT ANY AND ALL BIDS, DECLARE A FAILURE OF THE PROCUREMENT, OR NOT AWARD THE CONTRACT AT ANY TIME PRIOR TO CONTRACT AWARD IN ACCORDANCE WITH SECTION 41 OF RA 9184 AND ITS IRR, WITHOUT INCURRING ANY LIABILITY TO THE AFFECTED BIDDER OR BIDDERS.



PURCHASE REQUEST

FOOD AND DRUG ADMINISTRATION

Fund Cluster: _____

Office/Section : FDA-CSL-DTQAL		PR No.: <u>2021-01-008</u> Responsibility Center Code : <u>04-03</u>	Date: <u>08 January 2021</u>		
Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
		PROFICIENCY TESTING SAMPLES			
		MICROBIOLOGY SECTION			
1	lot	Proficiency Testing Samples in Drinking Water	1	40,000.00	40,000.00
2	lot	Food Non-Pathogens - Infant Formula	1	40,000.00	40,000.00
		COSMETIC-TOXICOLOGY SECTION			
3	lot	Flouride in Oral Care Products	2	95,000.00	190,000.00
4	lot	Preservatives in Cosmetic Products	2	95,000.00	190,000.00
		<i>-To be delivered at FDA-CSL-DTQAL, Tagum City at no cost to the end-user</i>			
		<i>*****Nothing Follows*****</i>			
		TOTAL			460,000.00

Purpose:
For the use of FDA-CSL-DTQAL Proficiency Testing of Cosmetic-Toxicology and Microbiology Sections as a requirement for ISO 17025 Accreditation.

Requested by:

Signature :

Printed Name : CARL CHRIS C. MANOOS

Designation : FDRO III / Designated Supply Officer

Recommended by:

MARILOU J. ARIETE

FDRO IV, OIC - Laboratory Chief