



Department of Health  
**FOOD AND DRUG ADMINISTRATION**  
 Annual Procurement Plan for Fiscal Year - 2020



Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each	Source of Funds	Estimated Budget (Php)			Remarks (Brief Description of Program/Activity/Project)
				Contract Signing		Total	MOOE	CO	
<b>I. FDA SPECIAL ALLOTMENT FROM THE GENERAL FUND</b>									
<b>A. PROCUREMENT OF GOODS AND SERVICES</b>									
<b>1. Common Office Supplies and Equipment (CSE)</b>									
5020301000	CSE Available at PS-DBM	Centers/Offices/ RFO Clusters	NP-A-to-A	N/A	SAGF	7,903,437.79	7,903,437.79		
5020301000	CSE Not-Available at PS-DBM	Centers/Offices/ RFO Clusters	PB NP-SVP	April March - May	SAGF	8,697,427.23	8,697,427.23		
<b>2. Other Supplies and Materials</b>									
5020302000	Accountable Forms	AFS, CDRR & CDRRHR	NP-A-to-A	N/A	SAGF	2,730,400.00	2,730,400.00		
5020303000	Non-Accountable Forms	AFS, CDRR & CDRRHR	NP-A-to-A	N/A	SAGF	305,300.00	305,300.00		
5020309000	Fuel/Gasoline	Centers/Offices/ RFO Clusters	PB - OA	March	SAGF	3,618,500.04	3,618,500.04		
5020308000	Medical, Dental and Laboratory Supplies	ATQAL, CTQAL & DTQAL	PB NP-SVP DC	April	SAGF	31,060,452.37	31,060,452.37		
5020399000	Other Supplies and Materials	Centers/Offices/ RFO Clusters	PB-OA	April	SAGF	9,293,860.00	9,293,860.00		
5020399000			NP-SVP	Feb-Oct	SAGF				
<b>3. Other Maintenance and Operating Expenses</b>									
5021199000	Proficient Testing, 3rd Party and Waste Water Analysis	CTQAL	NP-SVP	April	SAGF	320,000.00	320,000.00		
5021199000	Application and Compliance of requirements for ISO 17025 Certification	IMS, ATQAL, CTQAL	NP-SVP	February - March	SAGF	1,320,000.00	1,320,000.00		

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				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO			
<b>4. Lease of Venue</b>												-	-	
5020201000	Planning and Performance Review Activities	Centers/Offices/RFO Clusters	PB-OA	February	February	March	March	SAGF	15,461,480.00	15,161,480.00				
5020201000	Learning and Development Activities	Centers/Offices/RFO Clusters	PB-OA	February	February	March	March	SAGF	26,208,224.00	26,208,224.00				
5020201000	Advocacy Activities	Centers/Offices/RFO Clusters	PB-OA	February	February	March	March	SAGF	9,973,176.00	9,973,176.00				
5020201000	ASEAN Hosting	CDRR	NP-LV	March	March	April	April	SAGF	13,000,000.00	13,000,000.00				
5029903000	Catering Services	AFS, CFRR & ATQAL	NP-SVP	February, June, September, December				SAGF	2,291,200.00	2,291,200.00				
<b>5. Repairs and Maintenance</b>												-	-	
5021304001	RM - Building	AFS	PB	March	March	April	April	SAGF	3,850,000.00	3,850,000.00				
		DTQAL	NP-SVP	June	June	June	June		20,000.00	20,000.00				
5021305002	RM - Office Equipment	Centers/Offices/RFO Clusters	NP-SVP	Jan. - Dec.	Jan. - Dec.	Jan. - Dec.	Jan. - Dec.	SAGF	692,540.00	692,540.00				
5021306001	RM - Motor Vehicles	Centers/Offices/RFO Clusters	PB	March	March	April	April	SAGF	3,976,726.00	3,976,726.00				
			NP-SVP	Jan. - Dec.	Jan. - Dec.	Jan. - Dec.	Jan. - Dec.							
5021305007	RM - Communication Equipment	AFS	NP-SVP	Jan. - Dec.	Jan. - Dec.	Jan. - Dec.	Jan. - Dec.	SAGF	50,000.00	50,000.00				
5021305014	RM - Technical and Scientific Equipment (Including Maintenance and Calibration of Laboratory Equipment)	ATQAL, CTQAL, DTQAL & CDRRHR	PB - OA	March	March	April	April	SAGF	11,633,573.89	11,633,573.89				
			DC	March	March	April	April							
5021305099	RM - Other Machinery and Equipment	AFS & DTQAL	NP-SVP	Jan. - Dec.	Jan. - Dec.	Jan. - Dec.	Jan. - Dec.	SAGF	870,000.00	870,000.00				
	RM - Furniture and Fixtures	AFS	NP-SVP	Jan. - Dec.	Jan. - Dec.	Jan. - Dec.	Jan. - Dec.	SAGF	100,000.00	100,000.00				
	RM - Other Structures	VC & DTQAL	NP-SVP	Mar. & Jun.	Mar. & Jun.	Mar. & Jun.	Mar. & Jun.	SAGF	104,000.00	104,000.00				
5021305003	RM - ICT Equipment	ICTMD, CTQAL, MEC & MWC	PB or NP-SVP	April - June	April - June	April - June	April - June	SAGF	1,012,000.00	1,012,000.00				
	RM - Leased Assets Improvements - Building	MWC	NP-SVP	April - June	April - June	April - June	April - June	SAGF	100,000.00	100,000.00				
<b>6. General Services</b>												-	-	
5021203000	Security Services	AFS, NLC, SLC, CTQAL, MEC & MWC	PB	Mar	Mar	Apr	Apr	SAGF	17,604,816.40	17,604,816.40				
5021202000	Janitorial Services	AFS & CTQAL	PB	Mar	Mar	Apr	Apr	SAGF	10,933,608.80	10,933,608.80				
5021299000	Other General Services	AFS	NP-SVP	1st & 2nd Qtr	1st & 2nd Qtr	1st & 2nd Qtr	1st & 2nd Qtr	SAGF	400,000.00	400,000.00				

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<b>7. Rental</b>												
5029905001	Rent - Building and Structures	AFS, FDAC, REU, SLC, NLC, VC, MEC	NP-LRP	Feb	Feb	Mar	Mar	SAGF	21,746,339.20	21,746,339.20		Lease of Office Space
5029905004	Rent - Vehicle	Centers, Clusters & Offices	PB-OA	Feb	Feb	Mar	Mar	SAGF	9,221,300.00	9,221,300.00		Some RFOs may resort to NP-SVP
			NP-SVP	Mar - Nov								
5029907000	Rent - Equipment	AFS	PB	May	May	June	June	SAGF	5,100,000.00	5,100,000.00		
<b>8. Subscription Services</b>												
5029907000	Cloud-Based Email Hosting and Digital Workplace Subscription	ICTMD	PB	Mar	Mar	Apr	Apr	SAGF	4,658,000.00	4,658,000.00		
5020503000	Internet Subscription	ICTMD	PB	Mar	Mar	Apr	Apr	SAGF	7,217,280.00	7,217,280.00		
5029907000	Cloud Server Subscription	ICTMD & FROO	PB	Mar	Mar	Apr	Apr	SAGF	12,140,000.00	12,140,000.00		
5029907000	SSL Subscription	ICTMD	PB	Mar	Mar	Apr	Apr	SAGF	500,000.00	500,000.00		
5060601000	Subscription of OSL	ATQAL	DC	Mar	Mar	Apr	Apr	SAGF	18,000.00	18,000.00		
5060601000	Vigiflow, USP-NF Online/European Pharmacopeia, Medical Journal	CDRR	DC	Mar	Mar	Mar	Mar	SAGF	305,000.00	305,000.00		
5029907000	Web Domain Hosting for PhilRASFF	CFRR	CFRR	Feb	Feb	Feb	Feb	SAGF	15,000.00	15,000.00		
	Film Badges	CDRRHR	NV-SVP	Feb	Mar	Mar	Mar	SAGF	36,000.00	36,000.00		
5029907000	Newspaper Subscription	AFS	NV-SVP	Jan-Dec	Jan-Dec	Jan-Dec	Jan-Dec	SAGF	140,000.00	140,000.00		
<b>9. Printing and Publication</b>												
5029902000	Printing of IEC Materials, FDA Safety Manuals & Citizen's Charter	PPS, IMS, CFRR	NP-A-to-A	March - June	March-June	March-June	March-June	SAGF	1,325,000.00	1,325,000.00		
<b>10. Advertisement</b>												
5029901000	Advertisement/Publication of Issuances	AFS & PPS	PB or NP-MD (Sec. 53.6)	February	February	March	March	SAGF	3,700,000.00	3,700,000.00		
<b>11. Travel Expense</b>												
	Airfare (Local and Foreign Travels)	Centers, Clusters & Offices	PB-OA, NP-SVP or DC	Jan. - Dec.	Jan. - Dec.	Jan. - Dec.	Jan. - Dec.	SAGF	12,000,000.00	12,000,000.00		

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<b>12. Provision of Contingency/Emergency</b>												
5029999099	Other Maintenance and Other Operating Expense	Centers, Clusters & Offices	Jan. - Dec.	Jan. - Dec.	Jan. - Dec.	Jan. - Dec.	Jan. - Dec.	SAGF	5,012,527.19	5,012,527.19		Provision for emergency purchases and service for FDA-Common Services Laboratories and Purchase of office supplies, training supplies, and other needs of the FDA Centers, Clusters and Offices
5020399000	Other Supplies and Materials		Jan. - Dec.	Jan. - Dec.	Jan. - Dec.	Jan. - Dec.	Jan. - Dec.	SAGF				
<b>B. PROCUREMENT OF CIVIL WORKS</b>												
5060404001	Design and Build of Building	RFO Clusters	PB	April to June	April to June	April to June	April to June	SAGF	50,000,000.00		50,000,000.00	
<b>C. PROCUREMENT OF CONSULTANCY SERVICES</b>												
5021103000	Consultants, Highly Technical Consultants	ODG, ODDG-FROO, AFS, PPS, CCRR, CDOR & CFRR	NP-HTC	January - December					17,250,441.00	17,250,441.00		
<b>TOTAL</b>									<b>335,182,817.91</b>	<b>285,182,817.91</b>	<b>50,000,000.00</b>	
<b>II. FDA SPECIAL/TRUST FUND inclusive for FDA ACADEMY PROCUREMENT PROJECTS</b>												
5029905001	1. Lease of Venue for 2019 FDA Academy Seminars	FDA-Academy	PB - OA	February	February	March	March	Special Fund	15,049,135.00	15,049,135.00		QPIRA and Unified Licensing Seminar and other Trainings conducted by FDA Academy
5020399000	2. FDA Academy Supplies and Materials	FDA-Academy	PB	March	March	April	April	Special Fund	7,338,000.00	7,338,000.00		
	3. Capital Outlays	FDA-Academy	PB or NP-SVP	March	March	April	April	Special Fund	2,450,000.00		2,450,000.00	
<b>TOTAL</b>									<b>24,837,135.00</b>	<b>22,387,135.00</b>	<b>2,450,000.00</b>	
<b>BREAKDOWN COST:</b>												
<b>I. FDA CENTER, CLUSTERS AND OFFICE PROCUREMENT PROJECTS (Allotment from SAGF)</b>									<b>335,182,817.91</b>	<b>285,182,817.91</b>	<b>50,000,000.00</b>	
<b>II. FDA ACADEMY PROCUREMENT PROJECTS</b>									<b>24,837,135.00</b>	<b>22,387,135.00</b>	<b>2,450,000.00</b>	
<b>GRAND TOTAL:</b>									<b>360,019,952.91</b>	<b>307,569,952.91</b>	<b>52,450,000.00</b>	

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**Legend:**  
 NP = Negotiated Procurement ; SVP = Small Value Procurement ; A-to-A = Agency to Agency ; DC = Direct Contracting; PB = Public Bidding ; OA = Ordering Agreement ; ITC = Highly Technical Consultant ;  
 LV/LRP = Lease of Venue or Real Property (Office Space); MD = Media Services

**Prepared by:** \_\_\_\_\_ **Reviewed by:** \_\_\_\_\_ This is to certify that there is a fund allotted for FDA Annual Procurement Plan for Fiscal Year 2020 except for FDA Academy Special Fund

  
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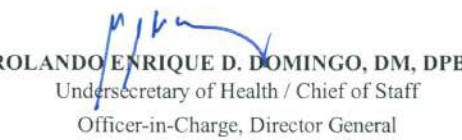
  
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Date: JAN 16 2020