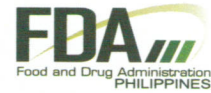





Republic of the Philippines
Department of Health
FOOD AND DRUG ADMINISTRATION



17 January 2017

TO: **ALL BATCH NOTIFICATION APPLICANT**

FROM: 
JOCELYN E. BALDERRAMA, RPh, MBA
Director II, Common Laboratory Services

SUBJECT: **REVISED BATCH NOTIFICATION FORM**

Please be informed that **MS. JOCELYN E. BALDERRAMA, RPh, MBA** is the new signatory of Common Services Laboratory.

This form is being revised to reflect the change and subject for implementation effective **IMMEDIATELY. We would still accept applications bearing the old name only until 19 January 2017.**

Batch Notification Form is downloadable from FDA website under Common Services Laboratory (<http://www.fda.gov.ph/industry-corner/downloadables>).

The Common Services Laboratory will enforce strict usage of the said form. Tampering of this form is prohibited. Failure to comply will dishonor application received by this Office.

We reiterate you with the following.

For consistency of application. Please be reminded of the following:

1. **ALL ATTACHMENT** indicated in the Bureau Circular No. 2009-002 of Batch Notification must be submitted in **DUPLICATE**.
2. Make sure that the two (2) duly notarized Batch Notification forms are current.
3. For imported products, submit (2) copies of the packing list/commercial invoice indicating actual volume of importation
4. The actual yield must be reflected in one of the document attached, **to support the data reflected on the application form.**

For your information and compliance.



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