



Republic of the Philippines  
Department of Health  
**FOOD AND DRUG ADMINISTRATION**

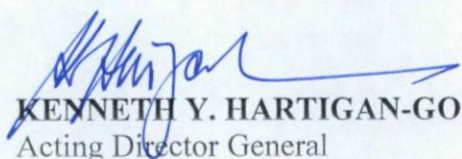


16 June 2014

**FDA CIRCULAR**  
No. 2013- 002-A

**DATE:** 16 June 2014

**TO:** ALL CONCERNED COSMETIC ESTABLISHMENTS

**FROM:**   
KENNETH Y. HARTIGAN-GO, MD  
Acting Director General

**SUBJECT:** AMENDMENT TO FDA CIRCULAR NO.: 2013-002  
“REVISED GUIDELINES IN LICENSING OF COSMETIC  
ESTABLISHMENTS”

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In the interest of effective and efficient public service delivery of Center for Cosmetics Regulation and Research (CCRR), FDA Circular 2013-002 dated 04 February 2013 is hereby amended to revise the checklist of requirements in Licensing of Cosmetic Establishments. See attached Annexes:

**Annex A: Checklist of Requirements for the Initial, Renewal and Amendment Applications**

**Annex B: Site Master File format**

**Annex C: Petition form (except for NCR and Region 4A)**

**Annex D: Joint Affidavit of Undertaking form (except for NCR and Region 4A)**

All other provisions of FDA Circular No.: 2013-002 are still in effect.