



Republic of the Philippines  
 Department of Health  
**OFFICE FOR STANDARDS AND REGULATION**  
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09 June 2000

**ADMINISTRATIVE ORDER**  
 No. 63 s. 2000


**SUBJECT : GUIDELINES IN THE FILLING OF ORDINARY PRESCRIPTIONS (Rx) BY ALL DRUG OUTLETS (DRUGSTORE, PHARMACY OR BOTICA INCLUDING HOSPITAL PHARMACY/ DISPENSARY)**

In relation to the provisions of AO 63 s. 1989 Subject: Rules and Regulations to Implement Dispensing Requirements under the Generics Act of 1988 (RA 6675), the following guidelines relative to the filling of ordinary prescriptions are hereby promulgated.

- Sec. 1 Whenever an ordinary prescription (Rx) in duplicate copies is filled by a drugstore, it shall be incumbent upon the pharmacist to use the word "FILLED" to be stamped in bold prints diagonally across the original copy of the said prescription in case the full quantity of the drug therein stated is sold returning the duplicate copy to the buyer. The words "USED FOR \_\_\_\_\_" shall be stamped on the face of the prescription, in case the quantity of the drug herein stated is not fully sold, and to return both copies of the partially filled prescription to the buyer after recording the partial filling in the prescription book pursuant to Sec. 3.3 of AO 63 s. 1989.
- Sec. 2 Violation of this Circular shall be a ground for the institution of appropriate legal action by the Department including but not limited to suspension/revocation of the license to operate of the drug outlets concerned.

This Order shall take effect thirty (30) days from the date of its publication in two (2) newspaper of general circulation.

Signed AR Received in  
 the Records Section on 7/5/00

  
**ALBERTO G. ROMUALDEZ, JR., M.D.**  
 Secretary of Health

Date signed: \_\_\_\_\_

Zg/ccs/ao-rx