




Republic of the Philippines  
Department of Health  
**FOOD AND DRUG ADMINISTRATION**



## ANNOUNCEMENT

**TO :** ALL INTERESTED STAKEHOLDERS OF FDA ACADEMY

**FROM :**  **IRENE V. FLORENTINO-FARINAS, RPh, MD, MNSA**  
Director H  
Officer-in-Charge, Policy and Planning Service

**SUBJECT :** **FDA ACADEMY TRAINING CALENDAR FOR THE 2<sup>nd</sup> QUARTER OF CY 2021**

**DATE :** **5 April 2021**

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The FDA Academy-Policy and Planning Service announces the following seminar/training offerings for the 2nd Quarter of CY 2021 through online video-conferencing platform, and may include additional program as the need arises:

APRIL 2021					
Title of Training/Seminar	Center Responsible	Program Description	Schedule	Course Code	Registration Fee
Licensing Seminar Food Establishment	Center for Food Regulation and Research (CFRR)	The programs provides a procedural discussion on the licensing application process and regulatory requirements for food establishment.	13 April 2021	LS-F	Free
Licensing Seminar For Drug Outlets	Center for Drug Regulation and Research (CDRR)	The programs provides a procedural discussion on the licensing application process and regulatory requirements for drug outlets	15 April 2021	LS-DO	Free
Overview of the IRR of the Food Safety Act 2013 and Post Marketing Surveillance Activities of CFRR	CFRR	The programs provide an overview of the Food Safety Act of 2013 and a brief lecture on the post marketing surveillance activities	20 April 2021	FSA& PMS	₱ 620.00



		for processed food products. An overview of the procedures on handling complaints reported to Center for Food Regulation and Research will also be presented.			
Seminar on Guidelines on Advertisements and Sales Promotion, Securing BOC Clearance	CFRR	The program provides discussion on the requirements in securing Ads and Sales Promotion Permit, and in securing BOC Clearance for various purposes for products under the Center for Food Regulation and Research	22 April 2021	GASPS BC	₱580.00

MAY 2021					
Title of Training/Seminar	Center Responsible	Program Description	Schedule	Course Code	Registration Fee
Seminar on the Pharmaceutical Product Registration – Stability Guidelines	CDRR	The program aims to provide a discussion on the Stability guidelines as used in product registration	05 May 2021	PPRSG	₱ 620.00
13 ASEAN Modules for Good Manufacturing Practices for Cosmetic Manufacturers and Traders	Center for Cosmetics and Household Urban Hazardous Substance Regulation and Research (CCHUHSRR)	The program provides a detailed discussion on FDA's implementation on the 13 ASEAN GMP Training Modules for Cosmetics Manufacturers and Traders	12 and 13 May 2021	13 ASEAN GMP-CMT	₱1,520.00.
Licensing Seminar for Cosmetics and Toys and Child Care Articles (TCCA and Household Urban Pesticides (HUP) Establishments	CCHUHSRR	The programs provide a procedural discussion on the licensing application process and regulatory requirements for cosmetics, TCCA and HUP establishments	19 May 2021	LS-CTCC AHUP	FREE

Seminar on Technical Requirements and Procedures for E-Registration of all Pre-Packaged and Processed Food Products	CFRR	The program provides discussion on technical registration requirements and E-Registration procedure for pre-packaged, processed food products	26 May 2021	PMLG	₱620.00
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<b>JUNE 2021</b>					
<b>Title of Training/Seminar</b>	<b>Center Responsible</b>	<b>Program Description</b>	<b>Schedule</b>	<b>Course Code</b>	<b>Registration Fee</b>
Introduction to Pharmaceutical Product Registration	CDRR	The program aims to provide an introduction and procedural discussion on the regulatory requirements of Pharmaceutical products for human use	08 June 2021	IPPR	₱620.00
Seminar on Technical Requirements and Regulatory Guidelines for Household/Urban Pesticides (HUP) Products	CCHUHSRR	The program provides a detailed and procedural discussion on the technical registration requirements and process for HUP product registration	16 and 17 June 2021	TR-HUPP	₱1,520.00
Seminar on the Pharmaceutical Product Regulation- Labelling Guidelines and Its Relationship in Ads and Promo	CDRR	The program aims to provide a discussion on the Labelling Guidelines and its relationship to Ads and Promo	23 June 2021	PURLG RAP	₱620.00
Overview of the Philippine Mandatory Labelling Guidelines	CFRR	The program provides a detailed discussion on the Labelling Guidelines stipulated in A.O. 2014-0030 and other issuances related to labelling of pre-packaged, processed food products and food supplements.	30 June 2021	PMLG	₱620.00

Payment for the Registration Fee must be settled within the validity period of the assessment slip through bank deposit, and is **non-transferable** and **non-refundable**. Absence/Non-appearance during the confirmed training dates automatically forfeits the registration fee.

Payment Channel	Details
Bank Deposit	Development Bank of the Philippines (DBP) Account Name: FDA Special Fund Account Number: 0430-013669-030

An assessment slip shall be sent to the registered email of the applicant for the payment of registration fee once the application is approved. The assessment slip has a five (5) working-day validity once sent. Failure to pay within the validity period shall mean automatic cancellation of the application.

After payment, the applicant shall send the scanned copy of receipt and/or assessment slip with bank's validation within the five (5) working-day validity period to the FDA Academy via email at [e-nroll@fda.gov.ph](mailto:e-nroll@fda.gov.ph), copy furnished the FDA Cashier at [fdaacademycollections@fda.gov.ph](mailto:fdaacademycollections@fda.gov.ph) and Accounting Division at [accountingdivision@fda.gov.ph](mailto:accountingdivision@fda.gov.ph).

Email subject shall follow the format:

**Payment for [TRAINING CODE]\_[Lastname, Firstname, Middle Initial of enrollee];**

**Eg: Payment for TR-FP\_Dela Cruz, Juan A**

Failure to send the scanned copy of receipt and/or assessment slip within the validity period shall automatically **forfeit** the applicant's payment and application.

Please note that the aforementioned schedule is subject to postponement or change due to the unexpected loss of or weak internet connection, sudden power interruption, unavailability of the Resource Speaker/s, or other *force majeure*.

All interested stakeholders shall register through the link to be provided for each seminar/training which shall be posted at the FDA website ([www.fda.gov.ph](http://www.fda.gov.ph)) and official Facebook page. Registration shall be on first-come-first-served basis.

For inquiries and other concerns, please call the FDA Academy at telephone number (02) 8877-02-59 or email at [e-nroll@fda.gov.ph](mailto:e-nroll@fda.gov.ph).

For information and guidance.