



Republic of the Philippines
Department of Health
FOOD AND DRUG ADMINISTRATION



127 JUN 2017

FDA CIRCULAR
No. 2017-002

SUBJECT: Training Courses/Seminars and Schedule of Fees for the Qualified Person in Industry Regulatory Affairs (QPIRA) Training-Accreditation Offered by the Food and Drug Administration (FDA) Academy – Policy and Planning Service (PPS) for Calendar Year 2017

1. BACKGROUND

As part of our continuous service, the Food and Drug Administration established the FDA Academy to provide access to relevant and effective training. The conduct of such trainings ensures proper dissemination of policies, procedures and guidelines implemented by FDA in the exercise of its regulatory powers. The FDA Academy training activities were designed to ensure that the industry representatives or Qualified Persons in Industry Regulatory Affairs (QPIRA) nominated by regulated establishments demonstrate competence and professionalism in preparing and submitting correct and complete applications.

2. SCOPE AND PURPOSE

This Circular aims to provide the QPIRA training courses/seminars to be held by the FDA Academy – PPS for Calendar Year 2017, and the corresponding schedule of fees.

3. DETAILS

3.1. COURSE SCHEDULES AND FEES

The FDA Academy shall offer the following training courses for a fee on the dates specified:

Training Course	Date	Course Fee
Qualified Person in Industry Regulatory Affairs (QPIRA) Training Accreditation		
QPIRA for Center for Cosmetics Regulation and Research (2-day training with a minimum of 250 participants per session)	17-18 August 2017	Php 6,000.00
QPIRA for Center for Devices Regulation, Radiation Health and Research (2-day training with a minimum of 250 participants per session)	17-18 August 2017	Php 6,000.00



QPIRA for Center for Food Regulation and Research (2-day training with a minimum of 250 participants per session)	17-18 August 2017	Php 6,000.00
QPIRA for Center for Drug Regulation and Research (2-day training with a minimum of 250 participants per session)	17-18 August 2017	Php 6,000.00

3.2. REGISTRATION PROCEDURE AND PAYMENT

Registration is on a first-come, first-served basis. The registration procedure may be found at www.fda.gov.ph (Industry Corner – Downloadables - FDA Academy Forms). Payment can be made **over-the-counter (FDA Cashier Room 106)** or thru **Development Bank of the Philippines (DBP) Branches, Account name: FDA Special Fund and Account number: 0430-013669-030.**

3.3. TRAINING ACTIVITY DETAILS

All training courses start at 8:00 AM and will finish at 5:00 PM (FDA MC No. 2013-016). FDA reserves the right to cancel or re-schedule training courses within three (3) days' notice (FDA MC No. 2013-043). In the event of such cancellation, the training activity shall be re-scheduled within the year and the participants shall be properly notified. Likewise, if the need arises, FDA Academy may provide additional training courses for the concerned stakeholders and government agencies

Under this Order, expenses that will be incurred for food, venue, training kits/supplies, transportation and other miscellaneous expenses that shall be charged against the FDA Special Fund Account, subject to usual accounting and auditing rules and regulations.


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 FDA Director General



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