


Civic Drive, Filinvest Corporate City, Alabang, Muntinlupa City

REQUEST FOR QUOTATION

Date 16-Apr-2021
 Quotation No. NP-SHPG(A)-2021-003-RFO7

Please quote your lowest price on the item/s listed below, subject to the Conditions. Kindly submit your quotation duly signed by you or your representative not later than **the Philgeps Closing Date and Time**.


MA. ANGELES D. GUZMAN
 Chairperson, VC-Bids and Awards Committee

Name of Project: Procurement of ICT Devices and Equipment for RFO VII

Procurement Mode: NP-Shopping (Sec 52.1B)

Classification: Goods

Approved Budget for the Contract (ABC): PHP 200,599.00

ITEM DESCRIPTION/SPECIFICATION	UNIT	QTY.	COST PER ITEM	TOTAL PRICE OFFERED
Procurement of ICT Devices and Equipment for RFO VII				
Power Bank, 20000mAh ABC: Php1,500.00/pc	pieces	20		
Printers, 3 in 1 (Print, Scan and Copy) ABC: 12,000.00/unit	units	13		
Scanner, for Legal size paper ABC: Php14,599.00	unit	1		
Note: 1. Submission of partial bids or line item bids is allowed in this procurement. 2. Awarding of Lowest Calculated Bid will be determined for each line item. 3. The remaining item/s that may not awarded under this procurement be subject to re-procurement.				
nothing follows				
GRAND TOTAL:				

Delivery Period: _____
 *Warranty: _____
 Price Validity: _____

After having carefully read and accepted your General Conditions, I/We hereby submit the price quotation on the item/s noted above, within the stated delivery period and price validity.

Printed Name over Signature

Canvassed By:

Tel. No./ Cellphone No. _____

E-mail Address: _____

Date: _____

Name of Canvasser & Position Title

Date Conducted: _____

DTN: **20210204162328**

NOTE:

1. ALL ENTRIES MUST BE TYPEWRITTEN OR LEGIBLY HANDWRITTEN. BIDDERS MAY SUBMIT QUOTATIONS PROVIDED THAT ABOVE MATRIX DETAILS ARE COMPLETELY PROVIDED AND SHALL BE SUBMITTED USING COMPANY LETTERHEAD;
2. **DELIVERY PERIOD WITHIN SIXTY (60) CALENDAR DAYS UPON RECEIPT OF PURCHASE ORDER;**
3. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY;
4. **PRICE VALIDITY SHALL BE FOR A PERIOD OF ONE HUNDRED EIGHTY (180) CALENDAR DAYS;**
5. PHILGEPS REGISTRATION, MAYOR'S/BUSINESS PERMIT AND OMNIBUS SWORN STATEMENT SHALL BE ATTACHED UPON SUBMISSION OF THIS QUOTATION.
6. BIDDERS MAY SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERED, IF APPLICABLE;
7. PLEASE QUOTE YOUR GOVERNMENT PRICE(S) INCLUDING VAT OR OTHER APPLICABLE TAXES AND OTHER INCIDENTAL EXPENSES FOR THE TERMS LISTED/ATTACHED;
8. PLEASE SUBMIT YOUR SEALED QUOTATION/S ADDRESSED DIRECTLY TO:

MA. ANGELES D. GUZMAN

FDA, VISAYAS CLUSTER - BIDS AND AWARDS COMMITTEE
ATTENTION: **MS. JANET R. COYOCA AND MS. MA. SALOME R. LARGO**
(EMAIL ADD: jrcoyoca@fda.gov.ph and msrlargo@fda.gov.ph)
FDA - REGIONAL FIELD OFFICE VII,
G/F One Central Hotel and Suites Corp. Leon Kilat St.,
Cor. Sanciango St., Pahina Central 6000 Cebu City

DEADLINE OF SUBMISSION OF QUOTATION/S WILL BE BASED ON THE CLOSING DATE AND TIME OF PHILGEPS;

9. LATE BIDS SHALL NOT BE ACCEPTED;
10. FOR OTHER INQUIRIES/CONCERNS ABOUT THE ITEMS, PLEASE CONTACT **MS. JANET R. COYOCA and MS. MA. SALOME R. LARGO AT TELEPHONE NUMBERS (032) 262-0996 / 0933-8130031 / 0922-9216782** OR LETTER THROUGH EMAIL ADDRESS MENTIONED ABOVE;
11. THE FOOD AND DRUG ADMINISTRATION RESERVES THE RIGHT TO REJECT ANY AND ALL BIDS, DECLARE A FAILURE OF THE PROCUREMENT, OR NOT AWARD THE CONTRACT AT ANY TIME PRIOR TO CONTRACT AWARD IN ACCORDANCE WITH SECTION 41 OF RA 9184 AND ITS IRR, WITHOUT INCURRING ANY LIABILITY TO THE AFFECTED BIDDER OR BIDDERS.

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