



Civic Drive, Filinvest Corporate City, Alabang, Muntinlupa City

REQUEST FOR QUOTATION

Date 28-Jun-2021

Quotation No. NP-SHPG(A)-2021-007-CTQAL

Please quote your lowest price on the item/s listed below, subject to the Conditions. Kindly submit your quotation duly signed by you or your representative not later than PhilGEPS closing date.

MA. ANGELES D. GUZMAN
Chairperson, VC-Bids & Awards Committee

Name of Project: Procurement on Computer Supplies and Consumables
Procurement Mode: NP - SHOPPING
Classification: Goods
Approved Budget for the Contract (ABC): PHP 84,500.00

Table with 5 columns: ITEM DESCRIPTION/SPECIFICATION, UNIT, QTY., COST PER ITEM, TOTAL PRICE OFFERED. Includes items like Ink for Printer HP Deskjet D5560 and Toner for Mono Laser Printer Samsun.

Delivery Period:
*Warranty:
Price Validity:
After having carefully read and accepted your General Conditions, I/We hereby submit the price quotation on the item/s noted above, within the
Printed Name over Signature
Canvassed By:
Tel. No./ Cellphone No.
E-mail Address:
Date:
Name of Canvasser & Position Title
Date Conducted:
DTN: 20210521143013

NOTE:

1. ALL ENTRIES MUST BE TYPEWRITTEN OR LEGIBLY HANDWRITTEN. BIDDERS MAY SUBMIT QUOTATIONS PROVIDED THAT ABOVE MATRIX DETAILS ARE COMPLETELY PROVIDED AND SHALL BE SUBMITTED USING COMPANY LETTERHEAD;
2. **DELIVERY PERIOD NOT MORE THAN FORTY FIVE (45) CALENDAR DAYS:**
3. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY; DEPENDING ON THE NATURE OF THE PROCUREMENT
4. **PRICE VALIDITY SHALL BE WITHIN A PERIOD OF ONE HUNDRED EIGHTY (180) CALENDAR DAYS:**
5. **PHILGEPS REGISTRATION AND MAYOR'S/Business PERMIT** (only if expired in the attached Annex A of PhilGEPS Registration, **SHALL BE ATTACHED UPON SUBMISSION OF THIS QUOTATION.**
6. BIDDERS MAY SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERED, IF APPLICABLE;
7. PLEASE QUOTE YOUR GOVERNMENT PRICE(S) INCLUDING VAT OR OTHER APPLICABLE TAXES AND OTHER INCIDENTAL EXPENSES FOR THE TERMS LISTED/ATTACHED;
8. PLEASE SUBMIT YOUR SEALED QUOTATION/S ADDRESSED DIRECTLY TO:
MA. ANGELES D. GUZMAN
Chairperson, VC-BIDS AND AWARDS COMMITTEE
ATTENTION: **MS. LORRAINE S. RIVERA**
(EMAIL ADD: lsrivera@fda.gov.ph)
FDA - CEBU TESTING AND QUALITY ASSURANCE LABORATORY,
NORTH ROAD, JAGOBIAO, MANDAUE CITY, CEBU

DEADLINE OF SUBMISSION OF QUOTATION/S WILL BE BASED ON THE CLOSING DATE AND TIME OF PHILGEPS;

9. LATE BIDS SHALL NOT BE ACCEPTED;

10. FOR OTHER INQUIRIES/CONCERNS ABOUT THE ITEMS, PLEASE CONTACT **MS. MA. CATHERINE D. PIQUERO** AT CELLPHONE NUMBER 09176491181 OR LETTER THROUGH EMAIL ADDRESS mcdapiton@fda.gov.ph.

11. THE FOOD AND DRUG ADMINISTRATION RESERVES THE RIGHT TO REJECT ANY AND ALL BIDS, DECLARE A FAILURE OF THE PROCUREMENT, OR NOT AWARD THE CONTRACT AT ANY TIME PRIOR TO CONTRACT AWARD IN ACCORDANCE WITH SECTION 41 OF RA 9184 AND ITS IRR, WITHOUT INCURRING ANY LIABILITY TO THE AFFECTED BIDDER OR BIDDERS.