



Republic of the Philippines
Department of Health
FOOD AND DRUG ADMINISTRATION



2 April 2012

FDA CIRCULAR
No. 2010-010-A

To : All FDA Officials and Employees and Clients

**SUBJECT: AMENDMENT TO FDA CIRCULAR NO. 2010-010 DATED
24 MAY 2010 " CUT-OFF TIME FOR RECEIVING OF
APPLICATIONS AND PAYMENT OF FEES IN FDA"**

For the effective and efficient public service delivery of this Office, the Regulation Division I will receive applications according to the schedule stated below:

- A. For Initial
 - Monday -Food
 - Tuesday & Wednesday -Drug
 - Thursday -Cosmetic/HHS
- B. For Renewal/ Reissuance/Amendments
 - Monday to Thursday -All products classification
- C. For submission of compliances
 - Monday to Thursday - Food
 - Tuesday, Wednesday & Friday- Drug
 - Tuesday and Thursday - Cosmetic/HHS
- D. For BOC Certifications/Clearances under the National Single Window (NSW) Scheme
 - Monday to Friday 7:00 AM to 12:00 Noon- Receiving only
 - 1:00 PM to 4:00 PM- Releasing after three (3) working days from receipt of application.

This Amendment takes effect on 15 April 2012.


SUZETTE H. LAZO MD, FPSECP
Acting Director IV