



Republic of the Philippines
Department of Health
FOOD AND DRUG ADMINISTRATION



28 February 2013

FDA CIRCULAR

No. 2013-006

TO : Distributors, Importers, Exporters, Traders, Manufacturers and Other Concerned Parties

SUBJECT: Bureau of Customs Cargo Import or Export Permits and Clearance in Electronic Form Requirement Through the Philippine National Single Window

Effective 25 February 2013, the Bureau of Customs (BOC) imposed upon all applicants that all cargo import or export permit and clearance applications at the NAIA Ports shall only be accepted if all the requirements are submitted in the electronic form via the Philippine National Single Window (PNSW). The FDA, as one of the 40 participating government agencies in the PNSW and the ASEAN Single Window, will go paperless and directs all distributors, importers, exporters, traders, and manufacturers to log on-line at nsw.gov.ph.

All importations of health products and raw materials shall submit the following in the on-line application:

- Accomplished NSW Form
- Proforma Invoice/Commercial Invoice
- Bill of Lading/Airway Bill
- LTO with list of sources
- Certificate of Product Registration (Market Authorization)

All applications shall be filed at least one week prior to the arrival of the shipment and shall be processed by the FDA within 24 hours. A 310.00 PhP fee per product, inclusive of the legal research fund of 10% as provided by RA No. 9711, shall be paid in favor of the FDA.

For information and guidance.


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