

REQUEST FOR QUOTATION

Date 24-Sep-2021
Quotation No. NP-SVP(A)-2021-014- CTQAL

Please quote your lowest price on the item/s listed below, subject to the Conditions. Kindly submit your quotation duly signed by you or your representative **not later than PHILGEPS CLOSING DATE**.


MA. ANGELES D. GUZMAN
Chairperson-Bids & Awards Committee

Name of Project: Procurement of Printers
Procurement Mode: Small Value Procurement (A)
Classification: Goods
Approved Budget for the Contract (ABC): PHP 155,955.00

ITEM DESCRIPTION/SPECIFICATION	UNIT	QTY.	COST PER ITEM	TOTAL PRICE OFFERED
Procurement of Printers				
Heavy duty colored printer with copier and scanner With refillable ink	pc	9	13,995.00	
Printer Colored Printer	pc	6	5,000.00	
Other Requirements:				
1. Delivery Period: not more than 45 calendar days				
2. Warranty Period: 6 months				
3. Price Validity: Within the period of 90 calendar days				
4. All items must be delivered by the supplier on site (FDA Cebu) at no cost to the end user				
5. Allow partial procurement by line item.				
6. Items not procured are subject to pre-procurement				
nothing follows				
GRAND TOTAL:				

Delivery Period: _____
*Warranty: _____
Price Validity: _____

After having carefully read and accepted your General Conditions, I/We hereby submit the price quotation on the item/s noted above, within the

Printed Name over Signature

Canvassed By: DARLENE I. JANDAYAN
Name of Canvasser & Position Title

Tel. No./Cellphone No. _____
E-mail Address: _____
Date: _____

Date Conducted: _____

DTN:2010917154324

NOTE:

1. ALL ENTRIES MUST BE TYPEWRITTEN OR LEGIBLY HANDWRITTEN. BIDDERS MAY SUBMIT QUOTATIONS PROVIDED THAT ABOVE MATRIX DETAILS ARE COMPLETELY PROVIDED AND SHALL BE SUBMITTED USING COMPANY LETTERHEAD;

2. **DELIVERY PERIOD NOT MORE THAN FORTY FIVE (45) CALENDAR DAYS;**

3. WARRANTY SHALL BE FOR A PERIOD OF **SIX (6) MONTHS FOR SUPPLIES & MATERIALS**. ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY; DEPENDING ON THE NATURE OF THE PROCUREMENT

4. **PRICE VALIDITY SHALL BE WITHIN THE PERIOD OF NINETY (90) CALENDAR DAYS;**

5. **PHILGEPS REGISTRATION AND MAYOR'S PERMIT** (Only if expired in the Annex attached to the Platinum Membership registration), **BIR Cert of Registration for Individual like emcee, sculptor, etc.** (This is in lieu of Mayor's Permit- Annex H, Appendix A). **Professional License/Curriculum Vitae (For Consulting Services). Latest ITR for ABC above 500K per GPPB Reso 21-2017. Omnibus Sworn Statement. Other: PE may require Performance or Warranty Security depending on the nature of the proc. proj. (For INFRA Proj, PS is required). SHALL BE ATTACHED UPON SUBMISSION OF THIS QUOTATION.**

6. BIDDERS MAY SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERED, IF APPLICABLE;

7. PLEASE QUOTE YOUR GOVERNMENT PRICE(S) INCLUDING VAT OR OTHER APPLICABLE TAXES AND OTHER INCIDENTAL EXPENSES FOR THE TERMS LISTED/ATTACHED;

8. PLEASE SUBMIT YOUR SEALED QUOTATION/S ADDRESSED DIRECTLY TO:

MA. ANGELES D. GUZMAN

Chairperson, VC-BIDS AND AWARDS COMMITTEE

ATTENTION: **MS. LORRAINE S. RIVERA**

(EMAIL ADD: lsrivera@fda.gov.ph)

FDA - CEBU TESTING AND QUALITY ASSURANCE LABORATORY,

NORTH ROAD, JAGOBIAO, MANDAUE CITY, CEBU

DEADLINE OF SUBMISSION OF QUOTATION/S WILL BE BASED ON THE CLOSING DATE AND TIME OF PHILGEPS;

10. FOR OTHER INQUIRIES/CONCERNS ABOUT THE ITEMS, PLEASE CONTACT **MS. MA. CATHERINE D. PIQUERO** AT CELLPHONE NUMBER 09176491181 OR LETTER THROUGH EMAIL ADDRESS mcdapiton@fda.gov.ph.

11. THE FOOD AND DRUG ADMINISTRATION RESERVES THE RIGHT TO REJECT ANY AND ALL BIDS, DECLARE A FAILURE OF THE PROCUREMENT, OR NOT AWARD THE CONTRACT AT ANY TIME PRIOR TO CONTRACT AWARD IN ACCORDANCE WITH SECTION 41 OF RA 9184 AND ITS IRR, WITHOUT INCURRING ANY LIABILITY TO THE AFFECTED BIDDER OR BIDDERS.