

REQUEST FOR QUOTATION

Date 14-Sep-2021
Quotation No. NP-SVP(A)-2021-031-RFOXI

Please quote your lowest price on the item/s listed below, subject to the Conditions. Kindly submit your quotation duly signed by you or your representative not later than **PhilGEPS Closing Date**.

Deborah S. Legasti
DEBORAH S. LEGASTI
Chairperson, MEC- FDA Bids and Awards Committee

Name of Project: Supply and Installation of Partitions for the New Office Location of Regional Field Office XI

Procurement Mode: NP-Small Value Procurement (A)

Classification: Goods

Approved Budget for the Contract (ABC): PHP 436,941.00

ITEM DESCRIPTION/SPECIFICATION	UNIT	QTY.	COST PER ITEM	TOTAL PRICE OFFERED
PARTITIONS FOR REGIONAL FIELD OFFICE XI	lot	1		
<i>Specifications:</i> * Installation of Dry Wall Partitions * Installation of Glass Wall Partitions * Painting Works for the Dry Wall * Coordinates with the other contractor for the provision of electrical outlets				
GRAND TOTAL:				

Delivery Period: _____
*Warranty: _____
Price Validity: _____

After having carefully read and accepted your General Conditions, I/We hereby submit the price quotation on the item/s noted above, within the stated delivery period and price validity.

Printed Name over Signature

Canvassed By: _____

Name of Canvasser & Position Title

Tel. No./ Cellphone No. _____
E-mail Address: _____
Date: _____

Date Conducted: _____

DTN: 20210914091610

NOTE:

1. ALL ENTRIES MUST BE TYPEWRITTEN OR LEGIBLY HANDWRITTEN. BIDDERS MAY SUBMIT QUOTATIONS PROVIDED THAT ABOVE MATRIX DETAILS ARE COMPLETELY PROVIDED AND SHALL BE SUBMITTED USING COMPANY LETTERHEAD;
2. DELIVERY PERIOD WITHIN 5 **CALENDAR DAYS** UPON THE RECEIPT OF PURCHASE ORDER;
3. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY;
4. PRICE VALIDITY SHALL BE FOR A PERIOD OF NINETY (90) CALENDAR DAYS CALENDAR DAYS;
5. BIDDERS MAY SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERED, IF APPLICABLE;
6. PLEASE QUOTE YOUR GOVERNMENT PRICE(S) INCLUDING VAT OR OTHER APPLICABLE TAXES AND OTHER INCIDENTAL EXPENSES FOR THE TERMS LISTED/ATTACHED;
7. PLEASE SUBMIT YOUR SEALED QUOTATION/S ADDRESSED DIRECTLY TO:

DEBORAH S. LEGASPI

Chairperson, MEC-FDA BIDS AND AWARDS COMMITTEE
FOOD AND DRUG ADMINISTRATION
3F Biosite Medical Instruments Bldg., 553 Mangga St., Juna Subd., Ecoland, Davao City

DEADLINE OF SUBMISSION OF QUOTATION/S WILL BE BASED ON THE CLOSING DATE AND TIME OF PHILGEPS;

8. LATE BIDS SHALL NOT BE ACCEPTED;
9. FOR OTHER INQUIRIES/CONCERNS ABOUT THE ITEMS, PLEASE CONTACT **MR. TA ANTHONY D. EBREO** TELEPHONE NUMBER **(082) 322-6201** or email at **tadebreo@fda.gov.ph**;
10. THE FOOD AND DRUG ADMINISTRATION RESERVES THE RIGHT TO REJECT ANY AND ALL BIDS, DECLARE A FAILURE OF THE PROCUREMENT, OR NOT AWARD THE CONTRACT AT ANY TIME PRIOR TO CONTRACT AWARD IN ACCORDANCE WITH SECTION 41 OF RA 9184 AND ITS IRR, WITHOUT INCURRING ANY LIABILITY TO THE AFFECTED BIDDER OR BIDDERS.