



Civic Drive, Filinvest Corporate City, Alabang, Muntinlupa City

## REQUEST FOR QUOTATION

Date 5-Oct-2021  
 Quotation No. NP-SVP(A)-2021-0227-RFO-SLC

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Please quote your lowest price on the item/s listed below, subject to the Conditions. Kindly submit your quotation duly signed by you or your representative not later than **PhilGEPS Closing Date**.

  
**ENGR. ANA TRINIDAD F. RIVERA, MSc**  
 Chairperson, FDA-BAC

Name of Project: **Procurement for the Corporate Giveaways for the Advocacy for National Consciousness Week Against Counterfeit Medicine**

Procurement Mode: **NP-Small Value Procurement (A)**

Classification: **Goods**

Approved Budget for the Contract (ABC): **PHP 754,400.00**

ITEM DESCRIPTION/SPECIFICATION	UNIT	QTY.	COST PER ITEM	TOTAL PRICE OFFERED
Procurement of Corporate Jacket Technical Specification * Materials: Microfiber Reversible * Color: Main Dish Midnight Blue, Reversible side Dark Gray * Customized Design * FDA Logo Printing and NCWACM 2021 *Delivery : 30 Calendar Days	UNIT	304	1,100.00	
Procurement of Umbrella Technical Specification * 21 Inches three folds automatic * Color: Midnight Blue * Materials: Nylon with Silver-Backing Cloth, Chrome Centerpost, Fiberglass Ribs Frame * Packaging: Clear Plastic * FDA Logo Printing and NCWACM 2021 *Delivery : 30 Calendar Days	UNIT	300	300.00	
Procurement of Table Calendar Year 2022 Technical Specification * Size: 9 x 6 Inches Standee, 9x5.75 inches leaves * Stocks: Cover Pabeboard 32 with C2S 100 and Bookpaper 80 Inside C2S 160 * Color: Midnight Blue; Standee One Color / Inside Full Color Back to Back * With Matt Laminated (Standee) and Wire o Bind * FDA Logo Printing and NCWACM 2021 *Delivery : 30 Calendar Days	Piece	600	150.00	

Procurement of Leaflets Technical Specification * Size: 8.5 x 13 * Stocks: Cover C2S 100 (glossy) * 4 Accordion Fold * Color: Full color Back to Back * See attached sample picture *Delivery : 30 Calendar Days	Piece	1000	15.00	
Procurement of Flash Drive-OTG, 64GB Capacity *Delivery : 30 Calendar Days	Piece	100	1,500.00	
Procurement of Customized Glass Plaque height: 8 Inches Tall * Price includes includes delivery fee to Luzon, Visayas and Mindanao Delivery perion: 10 Calendar Days	Piece	50	1,500.00	
** Partial Bids are Allowed**				
<b>GRAND TOTAL:</b>				

Delivery Period: \_\_\_\_\_  
 \*Warranty: \_\_\_\_\_  
 Price Validity: \_\_\_\_\_

After having carefully read and accepted your General Conditions, I/We hereby submit the price quotation on the item/s noted above, within the stated delivery period and price validity.

\_\_\_\_\_  
 Printed Name over Signature

Canvassed By:

Tel. No./ Cellphone No. \_\_\_\_\_  
 E-mail Address: \_\_\_\_\_  
 Date: \_\_\_\_\_

\_\_\_\_\_  
 Name of Canvasser & Position Title

Date Conducted: \_\_\_\_\_

DTN:20210806081745  
 2021086084040  
 20210816141243  
 20210902151235  
 20210811105334  
 20210823110246

NOTE:

1. ALL ENTRIES MUST BE TYPEWRITTEN OR LEGIBLY HANDWRITTEN. BIDDERS MAY SUBMIT QUOTATIONS PROVIDED THAT ABOVE MATRIX DETAILS ARE COMPLETELY PROVIDED AND SHALL BE SUBMITTED USING COMPANY LETTERHEAD;
  2. DELIVERY PERIOD WITHIN 30 CALENDAR DAYS UPON THE RECEIPT OF PURCHASE ORDER;
  3. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY;
  4. PRICE VALIDITY SHALL BE FOR A PERIOD OF FORTY FIVE (45) CALENDAR DAYS CALENDAR DAYS;
  5. BIDDERS MAY SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERED, IF APPLICABLE;
  6. PLEASE QUOTE YOUR GOVERNMENT PRICE(S) INCLUDING VAT OR OTHER APPLICABLE TAXES AND OTHER INCIDENTAL EXPENSES FOR THE TERMS LISTED/ATTACHED;
  7. PLEASE SUBMIT YOUR SEALED QUOTATION/S ADDRESSED DIRECTLY TO:  
  
ENGR. ANA TRINIDAD F. RIVERA, MSc  
Chairperson, FDA-BIDS AND AWARDS COMMITTEE  
FOOD AND DRUG ADMINISTRATION  
CIVIC DRIVE FILINVEST, ALABANG, MUNTINLUPA CITY
- DEADLINE OF SUBMISSION OF QUOTATION/S WILL BE BASED ON THE CLOSING DATE AND TIME OF PHILGEPS;
8. LATE BIDS SHALL NOT BE ACCEPTED;
  9. FOR OTHER INQUIRIES/CONCERNS ABOUT THE ITEMS, PLEASE CONTACT **MR. ERJOHN ROPERO, MIRIAM A FLORA, LINA G DANCEL** TELEPHONE NUMBER **8815-9597** or email at [erropero@fda.gov.ph](mailto:erropero@fda.gov.ph), [maflora@fda.gov.ph](mailto:maflora@fda.gov.ph), [lgdancel@fda.gov.ph](mailto:lgdancel@fda.gov.ph)
  10. THE FOOD AND DRUG ADMINISTRATION RESERVES THE RIGHT TO REJECT ANY AND ALL BIDS, DECLARE A FAILURE OF THE PROCUREMENT, OR NOT AWARD THE CONTRACT AT ANY TIME PRIOR TO CONTRACT AWARD IN ACCORDANCE WITH SECTION 41 OF RA 9184 AND ITS IRR, WITHOUT INCURRING ANY LIABILITY TO THE AFFECTED BIDDER OR BIDDERS.