

**REQUEST FOR QUOTATION**

Date 2-Dec-2021  
Quotation No. NP-SVP(A)-2021-0294-ATQAL

Please quote your lowest price per item/s listed below, subject to the Conditions. Kindly submit your quotation duly signed by you or your representative not later than the closing date of the PhilGEPS posting.

  
**ENGR. ANA TRINIDAD F. RIVERA, MSc.**  
Bids and Awards Committee (BAC), Chairperson

Name of Project: Supply and Delivery of Various Laboratory Glasswares for Common Services Laboratory (CSL) - Alabang Testing and Quality Assurance Laboratory (ATQAL)

Procurement Mode: Negotiated Procurement - Small Value Procurement - above 50K (NP - SVP(A))

Classification: Goods

Approved Budget for the Contract (ABC): Php810,950.00

ITEM DESCRIPTION/SPECIFICATION	UNIT	QTY.	COST PER ITEM	TOTAL PRICE OFFERED
600mL Beaker, Double Scale, Graduated, Griffin Low Form	36 pieces/pack	1	14,000.00	
2000mL Beaker, Graduated Double scale, Heavy Duty Griffin	16 pieces/pack	1	22,750.00	
4000 mL Beaker, Graduated, Double Scale, Heavy Duty Griffin	piece	2	22,000.00	
200 mL Volumetric Flask, Class A, Wide Mouth, with Glass Standard Taper Stopper	2 pieces/pack	6	20,000.00	
250 mL Volumetric Flask, Class A, Wide Mouth, with Glass Standard Taper Stopper	2 pieces/pack	6	21,000.00	
500 mL Volumetric Flask, Class A, Glass, with PTFE Stopper	piece	2	15,000.00	
1000 mL Volumetric Flask, Class A, Glass, with PTFE Stopper	piece	2	9,000.00	
2000 mL Volumetric Flask, Class A, Glass, with PTFE Stopper	piece	4	3,500.00	
100 mL Erlenmeyer Flask, Narrow Mouth, with Screw Cap	10 pieces/case	2	9,000.00	
2000 mL Erlenmeyer Flask, Narrow Mouth, with Screw Cap	10 pieces/case	2	35,000.00	
10 mL Serialized/Certified Buret, Class A, with PTFE Stopcock Plug	piece	4	15,000.00	
50 mL Serialized/Certified Buret, Class A, with PTFE Stopcock Plug	piece	4	40,200.00	
Petridish with glass cover, 90mm diameter, 20mm height	piece	100	120.00	
500 mL Round Storage Bottles, with GL45 Screw Cap	10 pieces/case	1	8,400.00	
Test Tube, Pyrogen-free Borosilicate Glass, 10 mm x 75 mm	50 pieces/box	2	3,500.00	
Test Tube, Pyrogen-free Borosilicate Glass, 13 mm x 100 mm	50 pieces/box	2	5,500.00	
Test Tube, with Screw Cap, 20 mm x 150mm	192 pieces/box	5	15,000.00	
<b>Other Requirements:</b> 1. Delivery period: Not more than 45 calendar days after receipt of Purchase Order (P.O.) 2. All items must be delivered by the supplier on site - FDA Alabang Muntinlupa for ATQAL at no cost to the end-user. 3. For Glasswares like volumetric flasks and buret, certificate of calibration from manufacturer/ In house calibration certificate must be provided upon delivery 4. Letter of Assurance for the provision of certificate of calibration from manufacturer/ In house calibration certificate must be submitted upon submission of bid. 5. Offers in terms of packaging, which is most advantageous to the government is acceptable as long as equal or within ABC. (e.g. Request: 192 pcs/box test tubes; Offer: 200 pcs/box test tube)				
<b>GRAND TOTAL:</b>				

Delivery Period: \_\_\_\_\_  
\*Warranty: \_\_\_\_\_  
Price Validity: \_\_\_\_\_

After having carefully read and accepted your General Conditions, I/We hereby submit the price quotation on the item/s noted above, within the stated delivery period and price validity.

Printed Name over Signature \_\_\_\_\_

Canvassed By: \_\_\_\_\_

Tel. No./ Cellphone No. \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
Name of Canvasser & Position Title

Date Conducted: \_\_\_\_\_

DTN: 20211028102356

NOTE:

1. ALL ENTRIES MUST BE TYPEWRITTEN OR LEGIBLY HANDWRITTEN. BIDDERS MAY SUBMIT QUOTATIONS PROVIDED THAT ABOVE MATRIX DETAILS ARE COMPLETELY PROVIDED AND SHALL BE SUBMITTED USING COMPANY LETTERHEAD;
2. DELIVERY PERIOD WITHIN FORTY FIVE (45) CALENDAR DAYS UPON RECEIPT OF PURCHASE ORDER (PO);
3. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY;
4. PRICE VALIDITY SHALL BE FOR A PERIOD OF SIXTY (60) CALENDAR DAYS;
5. BIDDERS MAY SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERED, IF APPLICABLE;
6. PLEASE QUOTE YOUR GOVERNMENT PRICE(S) INCLUDING VAT OR OTHER APPLICABLE TAXES AND OTHER INCIDENTAL EXPENSES FOR THE TERMS LISTED ATTACHED; **PARTIAL BIDS (OFFER PER LINE ITEM) ARE ALLOWED.**
7. PLEASE SUBMIT YOUR SEALED QUOTATION/S ADDRESSED DIRECTLY TO:

ENGR. ANA TRINIDAD F. RIVERA, MSc  
Chairperson, BIDS AND AWARDS COMMITTEE  
FOOD AND DRUG ADMINISTRATION  
CIVIC DRIVE FILINVEST, ALABANG, MUNTINLUPA CITY

c/o MARIA ESSA C. TUASON  
Head Secretariat, FDA-BIDS AND AWARDS COMMITTEE  
or email at: [bacsec@fda.gov.ph](mailto:bacsec@fda.gov.ph) copy furnished [gndimapilis@fda.gov.ph](mailto:gndimapilis@fda.gov.ph) / [brsalvaleon@fda.gov.ph](mailto:brsalvaleon@fda.gov.ph)

DEADLINE OF SUBMISSION OF QUOTATION/S WILL BE BASED NOT LATER THAN THE CLOSING DATE OF THE PHILGEPS POSTING;

8. LATE BIDS SHALL NOT BE ACCEPTED;
9. FOR OTHER INQUIRIES/ CONCERNS ABOUT THE ITEMS, PLEASE CONTACT GERALDINE N. DIMAPILIS at TELEPHONE NUMBER (02) 8857-1900 locat 1261;
10. THE FOOD AND DRUG ADMINISTRATION RESERVES THE RIGHT TO REJECT ANY AND ALL BIDS, DECLARE A FAILURE OF THE PROCUREMENT, OR NOT AWARD THE CONTRACT AT ANY TIME PRIOR TO CONTRACT AWARD IN ACCORDANCE WITH SECTION 41 OF RA 9184 AND ITS IRR, WITHOUT INCURRING ANY LIABILITY TO THE AFFECTED BIDDER OR BIDDERS.