

**PURCHASE ORDER**  
**FOOD AND DRUG ADMINISTRATION**

Supplier : <b>THE BRAIN COMPUTER CORPORATION</b>	P.O. No. : 2021-07-035
Address : Unit # V- 308B, 3rd Floor V-Mall Shopping Center, Greenhills, San Juan City, Metro Manila	Date : 15 July 2021
Email Address/ inquiry@brain.com.ph / 722-8845 /43	Mode of Procurement : Small Value Procurement
TIN:	BAC Reso / AOQ No. SBAC-NP-SVP(A)-2021-002-ODDG-IM

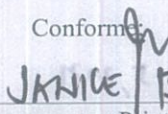
Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:


Place of Delivery : <b>FDA - Alabang, Muntinlupa City</b>	Delivery Term : within 30 working days upon receipt of P.O.
Date of Delivery : _____	Payment Term : <b>LDDAP-ADA</b>

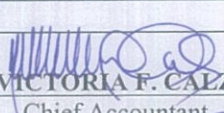
Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
	pcs.	<b>Procurement of Computer Headset</b> <b>Computer Headset</b> <b>Specifications:</b> USB-A Interface With Built-in noise cancelling microphone and enhanced Digital Signal Processing With inline volume control and mute button Works with Windows 10 or later, Windows 8, Windows At least 1 year warranty Supports PC Wideband Voice Telephony <b>OFFER: PLANTRONICS BLACKWIRE C3220 USB-A HEADSET</b> IDEAL FOR Users transitioning to PC telephony for webinars, conference calls, music, and other multimedia applications PC AUDIO PERFORMANCE Dynamic EQ, microphone frequency response 100 Hz-10 kHz optimal for PC wideband voice telephony (up to 6,800 Hz), hi-fi stereo (C3220/C3225). Receive output from 20 Hz-20 kHz, enhanced digital signal processing (DSP), noise-canceling microphone, adjustable audio alerts with Plantronics Hub software HEARING PROTECTION Sound Guard: Acoustic limiting for protection against sounds above 118 dBA REMOTE CALL CONTROL Call answer/ignore/end/hold, redial, mute, volume +/- Warranty: One (1) year limited warranty *** Nothing Follows ***	82	2,800.00	229,600.00
				<b>Total</b>	<b>229,600.00</b>

**(Total Amount in Words) Two Hundred Twenty Nine Thousand Six Hundred Pesos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conformed:  
  
**JANICE BRUNDIS**  
 Signature over Printed Name of Supplier  
 Date: July 5, 2021

Very truly yours,  
  
**ATTY. RONALD R. DE VEYRA, MBA, CESO II**  
 Deputy Director General, Internal Management  
 Date: \_\_\_\_\_

Fund Cluster : 03-104348-2021-07-0772  
 Funds Available : ₱ 229,600  
  
**MA. VICTORIA F. CALZADO**  
 Chief Accountant  
 Date: 2 July 2021

ORS/BURS No. : 02-102348-2021-07-0772  
 Date of the ORS/BURS: 15 July 2021  
 Amount : ₱ 229,600.00

PN

**INSTRUCTIONS REGARDING DELIVERY**

- 1 In the event any or all items in the Purchase Order cannot be delivered for reason or reasons beyond control, you shall inform the Agency to this effect through the Supply Section, Administrative Division.
- 2 When delivery of the items cannot be made within the stipulated time, extension of delivery period may be granted upon request and before default, subject to the conditions set forth under Paragraph 4 of the conditions stated in the Purchase Order.
- 3 Delivery of the items shall be made to Supply Officer unless otherwise indicate and shall be accompanied by the following documents.
  - a Original and eight (8) copies of Invoice.
  - b Original of the Purchase Order duly signed at the back.
  - c A copy of the letter to the Supply Section advising the Agency that some or any of the items in the Purchase Order cannot be delivered in case there will be any.

**CONDITIONS ON THIS PURCHASE ORDER**

- 1 This Order has been made in accordance with the quotation and the full quantity mentioned should be filled at the price stated and within the delivery period stipulated. This should be receive by the Supplier within seven (7) days, if not received within the stipulated period it will be deemed cancelled.
- 2 This Order should accompany the delivery and corresponding invoice will be paid only when supported by this Order.
- 3 Goods supplied hereon are subject to acceptance by the Head of the Agency or his authorized representatives and inspection by the Auditor or his representative or the COA Technical Property Inspector.
- 4 Delivery period shall be extended only if application thereof shall have been filed before default has been incurred, and only when delay has been by and act of the Government, force majeure, or to conditions clearly beyond the supplier's control. Deliveries made within the extended time shall be exempt from the penalties herein below provided.
- 5 Supplier's failure to deliver when due will authorize the Head of Agency to impose a penalty of a deduction from the invoice value, as liquidated damages. 1/10 of 1% of the total value of the order for each day of delay in delivery, or the total undelivered portion thereof, or make an open market purchase of the items undelivered and charge to defaulting supplier's the excess in price if any. In either case, the Agency reserves the right to rescind or cancel this Order.
- 6 Rejected items shall be returned at supplier's expense.
- 7 Undelivered items beyond the delivery terms have only fifteen (15) days to complete the said order, non-compliance will result to cancellation of the order.
- 8 It is a pre-condition to the acceptance of this Purchase Order that in the event that there is overpricing found by the Commission on Audit, the Supplier on this transaction will be held liable to pay the excess amount to FDA.
- 9 The obligation for the warranty shall be covered by either retention money in an amount equivalent to at least one percent (1%) but not to exceed five percent (5%) of every progress payment, or a special bank guarantee equivalent to at least one percent (1%)but not to exceed five percent (5%) of the total contract price.

**THIS IS AN IMPORTANT DOCUMENT AND WILL CAUSE DEALER INCONVENIENCE IF LOST.**

Original received and above conditions accepted:

*JANICE BAUNISRA* *Aug. 5, 2021*

Signature over Printed Name and Date