

REQUEST FOR QUOTATION

Date 16-Mar-2022
Quotation No. NP-SHPG(A)-2022-004-CTQAL

Please quote your lowest price on the item/s listed below, subject to the Conditions. Kindly submit your quotation duly signed by you or your representative not later than **the PhilGEPS Closing Date and Time**.

ENGR. MARY MAE L. JUNTILLA
Chairperson, BAC for Visayas Cluster

Name of Project: Procurement of Supply and Delivery of Printers of CTQAL
Procurement Mode: NP-Shopping (Sec 52.1B)
Classification: Goods
Approved Budget for the Contract (ABC): PHP 99,945.00

ITEM DESCRIPTION/SPECIFICATION	UNIT	QTY.	COST PER ITEM	TOTAL PRICE OFFERED
Supply and Delivery of Printers				
Printer, heavy-duty, 3 in 1 (Print/Copy/Scan) Specifications: Spill-free, error-free refilling High yield ink bottles Compact integrated tank design Inclusions: With free 1 set starter inks	unit	5	13,995.00	
Printer Specification: Colored At least up to 1000 pages	unit	6	4,995.00	
Other Requirements:				
1. Warranty: 1 year				
2. Delivery Period: Within 45 Calendar Days after receipt of Purchase Order (PO).				
3. Must be delivered by the supplier on site (FDA Cebu Testing and Quality Assurance Laboratory) at no cost to the end-user.				
4. Allow partial procurement or by line item.				
5. Items not procured are subject to re-procurement.				
nothing follows				
GRAND TOTAL				

Delivery Period: _____

*Warranty: _____

Price Validity: _____

After having carefully read and accepted your General Conditions, I/We hereby submit the price quotation on the item/s noted above, within the stated delivery period and price validity.

Printed Name over Signature

Canvassed By: _____

Tel. No./ Cellphone No. _____

E-mail Address: _____

Date: _____

Name of Canvasser & Position Title

Date Conducted: _____

NOTE:

1. ALL ENTRIES MUST BE TYPEWRITTEN OR LEGIBLY HANDWRITTEN. BIDDERS MAY SUBMIT QUOTATIONS PROVIDED THAT ABOVE MATRIX DETAILS ARE COMPLETELY PROVIDED AND SHALL BE SUBMITTED USING COMPANY LETTERHEAD;
2. DELIVERY PERIOD WITHIN THIRTY (45) CALENDAR DAYS UPON RECEIPT OF PURCHASE ORDER;
3. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY;
4. PRICE VALIDITY SHALL BE FOR A PERIOD OF SIXTY (60) CALENDAR DAYS;
5. PHILGEPS REGISTRATION AND MAYOR'S/BUSINESS PERMIT SHALL BE ATTACHED UPON SUBMISSION OF THIS QUOTATION.
6. BIDDERS MAY SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERED, IF APPLICABLE;
7. PLEASE QUOTE YOUR GOVERNMENT PRICE(S) INCLUDING VAT OR OTHER APPLICABLE TAXES AND OTHER INCIDENTAL EXPENSES FOR THE TERMS LISTED/ATTACHED;
8. PLEASE SUBMIT YOUR SEALED QUOTATION/S ADDRESSED DIRECTLY TO:

ENGR. MARY MAE L. JUNTILLA

Chairperson, BAC for Visayas Cluster

FDA - Visayas Cluster

One Central Hotel and Suites Corp., Leon Kilat St., Cor. Sanciango St., Pahina Central 6000 Cebu City

DEADLINE OF SUBMISSION OF QUOTATION/S WILL BE BASED ON THE CLOSING DATE AND TIME OF PHILGEPS;

9. LATE BIDS SHALL NOT BE ACCEPTED;
10. FOR OTHER INQUIRIES/CONCERNS ABOUT THE ITEMS, PLEASE CONTACT **MS. LORRAINE S. RIVERA** and **MS. MA. CATHERINE D. PIQUERO AT CELLPHONE NUMBER 09228322310/09662482375** OR LETTER THROUGH EMAIL ADDRESS **lsrivera@fda.gov.ph** and **mcadapiton@fda.gov.ph**;
11. THE FOOD AND DRUG ADMINISTRATION RESERVES THE RIGHT TO REJECT ANY AND ALL BIDS, DECLARE A FAILURE OF THE PROCUREMENT, OR NOT AWARD THE CONTRACT AT ANY TIME PRIOR TO CONTRACT AWARD IN ACCORDANCE WITH SECTION 41 OF RA 9184 AND ITS IRR, WITHOUT INCURRING ANY LIABILITY TO THE AFFECTED BIDDER OR BIDDERS.

DTN: 20220301174939

Page 2 of RFQ No. NP-SHPG(A)-2022-004-CTOAL