

REQUEST FOR QUOTATION

Date 31-Mar-2022
Quotation No. NP-Shopping-2022-003-RFOXIII

Please quote your lowest price on the item/s listed below, subject to the Conditions. Kindly submit your quotation duly signed by you or your representative not later than **PhilGEPS Closing Date**.

EBA MARIE ANTONETTE W. INIS
Chairperson, MEC- FDA Bids and Awards Committee

Name of Project: Procurement of Common Use Supplies for the Regional Field Office XIII

Procurement Mode: NP-Shopping

Classification: Goods

Approved Budget for the Contract (ABC): PHP 131,257.13

ITEM DESCRIPTION/SPECIFICATION	UNIT	QTY.	COST PER ITEM	TOTAL PRICE OFFERED
INSECTICIDE, aerosol type	can	12	PHP 400.00	
ALCOHOL, ethyl, 68%-72%, 1 Gallon	gallon	24	PHP 500.00	
POVIDONE IODINE, 10% solution, 120ml	gallon	1	PHP 290.00	
INK, for stamp pad	bottle	1	PHP 25.00	
NOTE PAD, stick on, 76mm x 100mm (3"x4") min	pad	4	PHP 36.00	
NOTE PAD, stick on, 3" x 3"	pad	12	PHP 30.00	
PAPER, MULTICOPY, Legal, 80 gsm	reams	20	PHP 285.00	
TISSUE, interfolded paper towel	pack	48	PHP 85.00	
BATTERY, dry Cell, size AA	pack	4	PHP 86.40	
GLUE, all purpose	jar	8	PHP 75.00	
STAPLE WIRE, standard	box	12	PHP 65.00	
TAPE, electrical	roll	1	PHP 32.45	
TAPE, masking 48mm	roll	6	PHP 80.00	
TAPE, packaging 48mm	roll	6	PHP 60.00	
TAPE, transparent, 24mm	roll	24	PHP 20.00	
BROOM, soft, tambo	piece	4	PHP 110.00	
BROOM, stick, ting-ting	piece	2	PHP 32.05	
CLEANER, toilet and urinal	bottle	36	PHP 120.00	
DETERGENT POWDER, all-purpose, 1kg	pack	4	PHP 150.00	
DISINFECTANT SPRAY, aerosol type	can	36	PHP 525.00	
SODIUM HYPOCHLORITE, 3.785 liters	gallon	8	PHP 155.00	
LIQUID HAND SOAP, 500ml	bottle	36	PHP 150.00	
MOP BUCKET, heavy duty, hard plastic	unit	1	PHP 3,000.00	
MOPHANDLE, heavy duty, screw type	piece	4	PHP 200.00	
RAGS, all cotton	bundle	24	PHP 70.00	
SCOURING PAD	pack	4	PHP 130.00	
TRASHBAG, GPP specs, black, 940mmx1016mm	pack	24	PHP 125.00	
WASTEBASKET, non rigid plastic, at least 15 liters (3 Blue, 3 Green)	piece	6	PHP 350.00	
MOUSE, OPTICAL, USB connection type	unit	4	PHP 348.00	
CLIP, backfold, 19mm	box	12	PHP 21.60	
CLIP, backfold, 25mm	box	24	PHP 25.20	
DATA FILE BOX	piece	85	PHP 140.00	
DATA FOLDER	piece	6	PHP 140.00	
ENVELOPE, documentary, A4	box	2	PHP 1,050.00	
ENVELOPE, DOCUMENTARY, for legal size document	box	4	PHP 1,260.00	
ENVELOPE, mailing	box	2	PHP 280.00	

FOLDER, with tab, A4	pack	2	PHP	350.00
FOLDER, with tab, legal	pack	4	PHP	450.00
CUTTER/UTILITY KNIFE, for general purpose	piece	6	PHP	48.33
PUNCHER, paper, heavy duty	piece	2	PHP	382.00
STAPLER, standard type	piece	4	PHP	282.00
STAPLER, heavy duty, binder type	unit	2	PHP	1,450.00
INK CART, EPSON C13T664100 (T6641), Black	cart	40	PHP	360.00
INK CART, EPSON C13T664100 (T6641), Cyan	cart	10	PHP	360.00
INK CART, EPSON C13T664100 (T6641), Magenta	cart	10	PHP	360.00
INK CART, EPSON C13T664100 (T6641), Yellow	cart	10	PHP	360.00
CLEARBOOK, 20 Transparent pockets, Legal	piece	10	PHP	55.00
SIGN PEN, blue	piece	96	PHP	28.00
<i>(Please quote per line item. Partial quotation is allowed)</i>				
GRAND TOTAL:				

Delivery Period: _____
*Warranty: _____
Price Validity: _____

After having carefully read and accepted your General Conditions, I/We hereby submit the price quotation on the item/s noted above, within the stated delivery period and price validity.

Printed Name over Signature

Canvassed By:

Tel. No./ Cellphone No. _____

E-mail Address: _____

Date: _____

Name of Canvasser & Position Title

Date Conducted: _____

DTN: 20220322162339

NOTE:

1. ALL ENTRIES MUST BE TYPEWRITTEN OR LEGIBLY HANDWRITTEN. BIDDERS MAY SUBMIT QUOTATIONS PROVIDED THAT ABOVE MATRIX DETAILS ARE COMPLETELY PROVIDED AND SHALL BE SUBMITTED USING COMPANY LETTERHEAD;
2. DELIVERY PERIOD WITHIN 30 CALENDAR DAYS;
3. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY;
4. PRICE VALIDITY SHALL BE FOR A PERIOD OF NINETY (90) CALENDAR DAYS CALENDAR DAYS;
5. BIDDERS MAY SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERED, IF APPLICABLE;
6. PLEASE QUOTE YOUR GOVERNMENT PRICE(S) INCLUDING VAT OR OTHER APPLICABLE TAXES AND OTHER INCIDENTAL EXPENSES FOR THE TERMS LISTED/ATTACHED;
7. PLEASE SUBMIT YOUR SEALED QUOTATION/S ADDRESSED DIRECTLY TO:

EBA MARIE ANTONETTE W. INIS

Chairperson, FDA MEC - Bids and Awards Committee

FOOD AND DRUG ADMINISTRATION

3/F BIOSITE MEDICAL INSTRUMENTS, 553 MANGGA ST., JUNA SUBD., MATINA, DAVAO CITY

DEADLINE OF SUBMISSION OF QUOTATION/S WILL BE BASED ON THE CLOSING DATE AND TIME OF PHILGEPS;

8. LATE BIDS SHALL NOT BE ACCEPTED;

9. FOR OTHER INQUIRIES/CONCERNS ABOUT THE ITEMS, PLEASE CONTACT **MR. TA ANTHONY D. EBREO** TELEPHONE NUMBER **(082) 295-2904** or email at tadebreo@fda.gov.ph;

10. THE FOOD AND DRUG ADMINISTRATION RESERVES THE RIGHT TO REJECT ANY AND ALL BIDS, DECLARE A FAILURE OF THE PROCUREMENT, OR NOT AWARD THE CONTRACT AT ANY TIME PRIOR TO CONTRACT AWARD IN ACCORDANCE WITH SECTION 41 OF RA 9184 AND ITS IRR, WITHOUT INCURRING ANY LIABILITY TO THE AFFECTED BIDDER OR BIDDERS.