

REQUEST FOR QUOTATION

Date 31-Mar-2022
Quotation No. NP-Shopping-2022-004-RFOX

Please quote your lowest price on the item/s listed below, subject to the Conditions. Kindly submit your quotation duly signed by you or your representative not later than **PhilGEPS Closing Date**.


EBA MARIE ANTONETTE W. INIS
Chairperson, MEC- FDA Bids and Awards Committee

Name of Project: Procurement of Common Use Supplies for the Regional Field Office
X
Procurement Mode: NP-Shopping
Classification: Goods
Approved Budget for the Contract (ABC): PHP 133,122.00

ITEM DESCRIPTION/SPECIFICATION	UNIT	QTY.	COST PER ITEM	TOTAL PRICE OFFERED
INSECTICIDE, aerosol type, atleast 500 ml	can	10	PHP 230.00	
POVIDONE IODINE, 10% solution, 120ml	gallon	1	PHP 230.00	
INK, for stamp pad, atleast 50 ml	bottle	1	PHP 125.00	
NOTE PAD, stick on, 3" x 3 "	pad	12	PHP 41.00	
PAPER, MULTICOPY, A4, 80 gsm	reams	105	PHP 230.00	
PAPER, MULTICOPY, Legal, 80 gsm	reams	5	PHP 250.00	
TISSUE, interfolded paper towel	pack	40	PHP 80.00	
BATTERY, dry Cell, size AA	pack	1	PHP 50.00	
BATTERY, dry Cell, size AAA	pack	5	PHP 30.00	
STAPLE WIRE, standard	box	26	PHP 35.00	
TAPE, electrical	roll	2	PHP 35.00	
TAPE, masking, 24mm	roll	5	PHP 65.00	
TAPE, packaging, 48mm	roll	12	PHP 35.00	
TAPE, transparent, 24mm	roll	35	PHP 40.00	
TWINE, plastic	roll	5	PHP 70.00	
LIGHT BULB, Light Emitting Diode (LED)	piece	20	PHP 120.00	
AIR FRESHENER, aerosol type	can	8	PHP 160.00	
BROOM, soft, tambo	piece	3	PHP 100.00	
BROOM, stick, ting-ting	piece	2	PHP 25.00	
CLEANER, toilet and urinal	bottle	12	PHP 55.00	
CLEANSER, scouring powder	can	8	PHP 40.00	
DETERGENT POWDER, all-purpose, 1kg	pack	8	PHP 100.00	
DISINFECTANT SPRAY, aerosol type	can	15	PHP 250.00	
SODIUM HYPOCHLORITE, 3.785 liters	gallon	8	PHP 300.00	
LIQUID HAND SOAP, 500ml	bottle	80	PHP 110.00	
MOPHANDLE, heavy duty, screw type	piece	2	PHP 200.00	
RAGS, all cotton	bundle	2	PHP 55.00	
SCOURING PAD	pack	2	PHP 120.00	
TRASHBAG, GPP specs, black, 940mmx1016mm	pack	110	PHP 145.00	
MOUSE, optical	unit	10	PHP 200.00	
CLIP, backfold, 25mm	box	25	PHP 30.00	
DATA FILE BOX	piece	20	PHP 150.00	
DATA FOLDER	piece	35	PHP 120.00	
ENVELOPE, documentary, A4	box	4	PHP 900.00	
ENVELOPE, DOCUMENTARY, for legal size document	box	4	PHP 1,000.00	
ENVELOPE, expanding, kraft, legal	box	5	PHP 1,400.00	
FOLDER, fancy, with slide, A4	bundle	1	PHP 500.00	
FOLDER, fancy, with slide, legal	pack	1	PHP 500.00	
FOLDER, pressboard	box	2	PHP 1,500.00	
FOLDER, with tab, A4	pack	1	PHP 500.00	
FOLDER, with tab, legal	pack	1	PHP 500.00	

INDEX TAB, self-adhesive, transparent	box	2	PHP	100.00
MARKER, permanent, red, bullet type	piece	2	PHP	20.00
PAPER CLIP, vinyl/plastic coated, 33mm	box	10	PHP	20.00
PAPER CLIP, vinyl/plastic coated, 50mm	box	6	PHP	25.00
STAMP PAD, felt	piece	1	PHP	80.00
STAPLER, standard type	piece	10	PHP	120.00
CALCULATOR, compact	unit	1	PHP	350.00
INK CART, EPSON C13T664100 (T6641), Black	cart	35	PHP	350.00
INK CART, EPSON C13T664100 (T6641), Cyan	cart	15	PHP	380.00
INK CART, EPSON C13T664100 (T6641), Magenta	cart	12	PHP	380.00
INK CART, EPSON C13T664100 (T6641), Yellow	cart	12	PHP	380.00
PHILIPPINE NATIONAL FLAG	piece	1	PHP	400.00
SIGN PEN, blue	piece	25	PHP	40.00
<i>(Please quote per line item. Partial quotation is allowed)</i>				
GRAND TOTAL:				

Delivery Period: _____
*Warranty: _____
Price Validity: _____

After having carefully read and accepted your General Conditions, I/We hereby submit the price quotation on the item/s noted above, within the stated delivery period and price validity.

Printed Name over Signature

Canvassed By: _____

Tel. No./ Cellphone No. _____

E-mail Address: _____

Date: _____

Name of Canvasser & Position Title

Date Conducted: _____

DTN: 20220324150414

NOTE:

1. ALL ENTRIES MUST BE TYPEWRITTEN OR LEGIBLY HANDWRITTEN. BIDDERS MAY SUBMIT QUOTATIONS PROVIDED THAT ABOVE MATRIX DETAILS ARE COMPLETELY PROVIDED AND SHALL BE SUBMITTED USING COMPANY LETTERHEAD;
2. DELIVERY PERIOD WITHIN 30 CALENDAR DAYS;
3. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY;
4. PRICE VALIDITY SHALL BE FOR A PERIOD OF NINETY (90) CALENDAR DAYS CALENDAR DAYS;
5. BIDDERS MAY SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERED, IF APPLICABLE;
6. PLEASE QUOTE YOUR GOVERNMENT PRICE(S) INCLUDING VAT OR OTHER APPLICABLE TAXES AND OTHER INCIDENTAL EXPENSES FOR THE TERMS LISTED/ATTACHED;
7. PLEASE SUBMIT YOUR SEALED QUOTATION/S ADDRESSED DIRECTLY TO:

EBA MARIE ANTONETTE W. INIS
Chairperson, FDA MEC - Bids and Awards Committee
FOOD AND DRUG ADMINISTRATION
3/F BIOSITE MEDICAL INSTRUMENTS, 553 MANGGA ST., JUNA SUBD., MATINA, DAVAO CITY

DEADLINE OF SUBMISSION OF QUOTATION/S WILL BE BASED ON THE CLOSING DATE AND TIME OF PHILGEPS;

8. LATE BIDS SHALL NOT BE ACCEPTED;

9. FOR OTHER INQUIRIES/CONCERNS ABOUT THE ITEMS, PLEASE CONTACT **MR. TA ANTHONY D. EBREO** TELEPHONE NUMBER **(082) 295-2904** or email at **tadebreo@fda.gov.ph**;

10. THE FOOD AND DRUG ADMINISTRATION RESERVES THE RIGHT TO REJECT ANY AND ALL BIDS, DECLARE A FAILURE OF THE PROCUREMENT, OR NOT AWARD THE CONTRACT AT ANY TIME PRIOR TO CONTRACT AWARD IN ACCORDANCE WITH SECTION 41 OF RA 9184 AND ITS IRR, WITHOUT INCURRING ANY LIABILITY TO THE AFFECTED BIDDER OR BIDDERS.

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Page 2 of RFQ No. NP-Shopping-2022-004-RFOX