



North Road, Jagobiao, Mandaue City, Cebu

# REQUEST FOR QUOTATION

Date: 10-Aug-2022  
Quotation No. NP-SVP(A)-2022-011-CTQAL

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please quote your lowest price on the item/s listed below, subject to the Conditions. Kindly submit your quotation duly signed by you or your representative **not later than PhilGEPS Closing Date and Time.**

**ORIGINAL COPY SIGNED**

**ENGR. MARY MAE L. JUNTILLA**

Chairperson, BAC for Visayas Cluster

Name of Project: **Supply and Delivery of Airconditioning Units**

Procurement Mode: **Small Value Procurement**

Classification: **Goods**

Approved Budget for the Contract (ABC): **PHP 104,965.00**

ITEM DESCRIPTION/SPECIFICATION	UNIT	QTY.	UNIT COST	TOTAL COST	UNIT COST OFFERED	TOTAL COST OFFERED
<b>Supply and Delivery of Air-conditioning Units</b>						
Aircon, Window Type  Specifications: Rated Capacity: 1.0 HP Manual Control Power Requirement: 220V/60 Hz	unit	7	14,995.00	104,965.00		
<b>Other Requirements:</b> 1. Warranty: 1 year	<i>please write "comply" if capable of meeting the requirement</i>					
2. Delivery Period: Within 45 Calendar Days after receipt of Purchase Order (PO)	<i>please write "comply" if capable of meeting the requirement</i>					
3. Must be delivered by the supplier on site (FDA Cebu Testing and Quality Assurance Laboratory) at no cost to the	<i>please write "comply" if capable of meeting the requirement</i>					
<b>GRAND TOTAL</b>						

Delivery Period (*shall be within 45 calendar days*), pls. specify: \_\_\_\_\_

Warranty(*shall be for a minimum of one(1) year*), pls specify: \_\_\_\_\_

Price Validity(*shall be for a period of 60 calendar days*), pls specify: \_\_\_\_\_

After having carefully read and accepted your General Conditions, I/We hereby submit the price quotation on the item/s noted above, within the stated delivery period and price validity.

\_\_\_\_\_  
Printed Name & Signature

Tel. No./ Cellphone No. \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Date: \_\_\_\_\_

Canvassed By:

**DARLENE I. JANDAYAN/FDRO III**

Name of Canvasser & Position Title

email: **dijandayan@fda.gov.ph**

Date Conducted: \_\_\_\_\_

NOTE:

1. ALL ENTRIES MUST BE TYPEWRITTEN OR LEGIBLY HANDWRITTEN. BIDDERS MAY SUBMIT QUOTATIONS PROVIDED THAT ABOVE MATRIX DETAILS ARE COMPLETELY PROVIDED AND SHALL BE SUBMITTED USING COMPANY LETTERHEAD;
  2. DELIVERY PERIOD **WITHIN FORTY-FIVE(45) CALENDAR DAYS AFTER RECEIPT OF PURCHASE ORDER.**
  3. WARRANTY SHALL BE FOR A MINIMUM OF THREE (3) MONTHS, IN THE CASE OF EXPENDABLE SUPPLIES OR **A MINIMUM PERIOD OF ONE (1) YEAR, IN THE CASE OF NON-EXPENDABLE SUPPLIES,** AFTER ACCEPTANCE BY THE PROCURING ENTITY OF THE DELIVERED SUPPLIES.
  4. PRICE VALIDITY SHALL BE FOR A PERIOD OF **SIXTY (60) CALENDAR DAYS;**
  5. THE FOLLOWING DOCUMENTS ARE ALSO REQUIRED TO BE SUBMITTED ALONG WITH YOUR QUOTATION **ON THE SPECIFIED DEADLINE.**
    - a. **PHILGEPS REGISTRATION AND MAYOR'S PERMIT** (Only if expired in the Annex attached to the Platinum Membership registration). BIR Cert of Registration for individuals like an emcee, sculptor, etc. (This is in lieu of Mayor's Permit- Annex H, Appendix A). Professional License/Curriculum Vitae (For Consulting Services). Latest ITR for ABC above 500K per GPPB Reso 21-2017.
    - b. **Omnibus Sworn Statement(GPPB-PRESCRIBED FORM). If unable to have the document notarized, you may submit a signed unnotarized Omnibus Sworn Statement, subject to compliance therewith within seven (7) calendar days upon the notification as the winning bidder.**
    - c. Other: PE may require Performance or Warranty Security depending on the nature of the proc. Proj. (For INFRA Proj, PS is required).
  6. BIDDERS MAY SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERED, IF APPLICABLE;
  7. PLEASE QUOTE YOUR GOVERNMENT PRICE(S) INCLUDING VAT OR OTHER APPLICABLE TAXES AND OTHER INCIDENTAL EXPENSES FOR THE TERMS LISTED/ATTACHED;
  8. PLEASE SUBMIT YOUR SEALED QUOTATION/S ADDRESSED DIRECTLY TO:  
  
**ENGR. MARY MAE L. JUNTILLA**  
Chairperson, BAC for Visayas Cluster  
FDA-Visayas Cluster  
One Central Hotel and Suites Corp., Leon Kilat St., Cor. Sanciango St., Pahina Central 6000 Cebu City  
  
c/o **LORRAINE S. RIVERA**  
Head Secretariat, FDA-VC BAC  
or email at: lsrivera@fda.gov.ph
- DEADLINE OF SUBMISSION OF QUOTATION/S WILL BE BASED ON THE **PHILGEPS CLOSING DATE:**
9. LATE BIDS SHALL NOT BE ACCEPTED;
  10. FOR OTHER INQUIRIES/CONCERNS ABOUT THE ITEMS, PLEASE CONTACT **MS. MA. CATHERINE D. PIQUERO** CELLPHONE NUMBER 09662482375 or email address:mcadapiton@fda.gov.ph
  11. THE FOOD AND DRUG ADMINISTRATION RESERVES THE RIGHT TO REJECT ANY AND ALL BIDS, DECLARE A FAILURE OF THE PROCUREMENT, OR NOT AWARD THE CONTRACT AT ANY TIME PRIOR TO CONTRACT AWARD IN ACCORDANCE WITH SECTION 41 OF RA 9184 AND ITS IRR, WITHOUT INCURRING ANY LIABILITY TO THE AFFECTED BIDDER OR BIDDERS.