



REQUEST FOR QUOTATION

Date **9-Aug-2022**
Quotation No. **NP-SHPG(A)-2022-009-RFO8**

Please quote your lowest price on the item/s listed below, subject to the Conditions. Kindly submit your quotation duly signed by you or your representative **not later than PhilGEPS Closing Date and Time.**


*** ENGR. MARY MAE L. JUNTILLA**
Chairperson, BAC for Visayas Cluster

Name of Project: **PROCUREMENT OF I.T. DEVICES & EQUIPMENT FOR RFO VIII**
Procurement Mode: **NP-Shopping (A)**
Classification: **Goods**
Approved Budget for the Contract (ABC): **PHP 120,300.00**

ITEM DESCRIPTION/SPECIFICATION	UNIT	QTY.	COST PER ITEM	TOTAL PRICE OFFERED
PROCUREMENT OF I.T. DEVICES & EQUIPMENT FOR RFO VIII				
3 in 1 Printer Wifi Ready, ABC: Php14,900.00/unit	units	7		
External Hard Drive 1TB, ABC: Php3,000.00/unit	units	4		
Laser Presentation Remote Pointer, ABC: Php2,000.00/unit	units	2		
Note: This procurement allows submission of partial bids or line item bids. Awarding of Single/Lowest Calculated Responsive Bid will be determined for each line item.				
nothing follows				
GRAND TOTAL:				

Delivery Period: _____
*Warranty: _____
Price Validity: _____

After having carefully read and accepted your General Conditions, I/We hereby submit the price quotation on the item/s noted above, within the stated delivery period and price validity.

Printed Name over Signature

Canvassed By: _____

Tel. No./ Cellphone No. _____
E-mail Address: _____
Date: _____

Name of Canvasser & Position Title

NOTE:

1. ALL ENTRIES MUST BE TYPEWRITTEN OR LEGIBLY HANDWRITTEN. BIDDERS MAY SUBMIT QUOTATIONS PROVIDED THAT ABOVE MATRIX DETAILS ARE COMPLETELY PROVIDED AND SHALL BE SUBMITTED USING COMPANY LETTERHEAD;
 2. DELIVERY PERIOD **WITHIN FORTY FIVE (45) CALENDAR DAYS** UPON THE RECEIPT OF PURCHASE ORDER;
 3. WARRANTY SHALL BE FOR **A MINIMUM OF THREE (3) MONTHS, IN THE CASE OF EXPENDABLE SUPPLIES OR A MINIMUM PERIOD OF ONE (1) YEAR, IN THE CASE OF NON-EXPENDABLE SUPPLIES, AFTER ACCEPTANCE BY THE PROCURING ENTITY OF THE DELIVERED SUPPLIES.**
 4. PRICE VALIDITY SHALL BE FOR A PERIOD OF **SIXTY (60) CALENDAR DAYS**;
 5. THE FOLLOWING DOCUMENTS ARE ALSO REQUIRED TO BE SUBMITTED ALONG WITH YOUR QUOTATION **ON THE SPECIFIED DEADLINE.**
 - a. PHILGEPS REGISTRATION AND MAYOR'S PERMIT (Only if expired in the Annex attached to the Platinum Membership registration). BIR Cert of Registration for individuals like an emcee, sculptor, etc. (This is in lieu of Mayor's Permit- Annex H, Appendix A). Professional
 6. BIDDERS MAY SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERED, IF APPLICABLE;
 7. PLEASE QUOTE YOUR GOVERNMENT PRICE(S) INCLUDING VAT OR OTHER APPLICABLE TAXES AND OTHER INCIDENTAL EXPENSES FOR THE TERMS LISTED/ATTACHED;
 8. PLEASE SUBMIT YOUR SEALED QUOTATION/S ADDRESSED DIRECTLY TO:

ENGR. MARY MAE L. JUNTILLA
Chairperson, BAC for Visayas Cluster
FDA-Visayas Cluster
One Central Hotel and Suites Corp., Leon Kilat St., Cor. Sanciango St., Pahina Central 6000 Cebu City
- DEADLINE OF SUBMISSION OF QUOTATION/S WILL BE BASED ON THE **PHILGEPS CLOSING DATE:**
9. LATE BIDS SHALL NOT BE ACCEPTED;
 10. FOR OTHER INQUIRIES/CONCERNS ABOUT THE ITEMS, PLEASE CONTACT **MS. PINKY A. BANTANOS** CELLPHONE NUMBER (053) 888-1806 or email address:pabantanos@fda.gov.ph
 11. THE FOOD AND DRUG ADMINISTRATION RESERVES THE RIGHT TO REJECT ANY AND ALL BIDS, DECLARE A FAILURE OF THE PROCUREMENT, OR NOT AWARD THE CONTRACT AT ANY TIME PRIOR TO CONTRACT AWARD IN ACCORDANCE WITH SECTION 41 OF RA 9184 AND ITS IRR, WITHOUT INCURRING ANY LIABILITY TO THE AFFECTED BIDDER OR BIDDERS.