



Republic of the Philippines
 Department of Health
OFFICE OF THE SECRETARY

AUG 10 2022

ADMINISTRATIVE ORDER
 No. 2019-0010-A

SUBJECT: Amendment to Administrative Order No. 2019-0010, entitled, "Guidelines on the Regulation of Operators of Pest Control, Certification of Pesticide Handlers, and Accreditation of Their Training Providers"

The Administrative Order (AO) No. 2019-0010 dated 18 June 2019 is hereby amended to include the application of disinfectants for pest control or implementation of a vermin abatement program among the pest control activities of a Pest Control Operator (PCO). Amendments to the said AO are as follows:

I. Section IV. Definition of Terms

1. To revise item no. **10. Pest Control**:

FROM	TO
10. Pest Control - refers to establishments or entities engaged in the application of pesticides or any other methods or services for pest control or implementation of a vermin abatement program	10. Pest Control - refers to establishments or entities engaged in the application of pesticides or any other methods or services, <u>including the application of disinfectants,</u> for pest control or implementation of a vermin abatement program

2. To add item no. **13. Disinfectants for use in pest control**:

13. Disinfectants for use in pest control – refers to substances or mixtures of substances applied to kill microbes on surfaces, which are duly-registered with the FDA as household/urban hazardous substance (HUHS) products, that are used during pest control or implementation of a vermin abatement program.

II. Section V. General Guidelines, letter A. Licensing of Pest Control Operators

1. To revise item no. 3:

FROM	TO
3. Pest control operators shall maintain a pesticide handling and application management system such that they are able to demonstrate their capacity to assure the safety of the pesticide handler and the public.	3. Pest control operators shall maintain a pesticide handling and application management system such that they are able to demonstrate their capacity to assure the safety of the pesticide handler and the public. <u>Disinfection services provided by PCOs as part of its pest control activities or vermin abatement program shall be declared as additional</u>

	<u>services in the LTO application of the PCO to be submitted to the FDA.</u>
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2. To revise item no. 4:

FROM	TO
4. PCOs shall only use FDA-registered household pesticides in their pest control activities.	4. PCOs shall only use FDA-registered household pesticides in their pest control activities. <u>Other health products, including disinfectants, under the jurisdiction of the FDA which are used during pest control activities must be duly-registered with the FDA.</u>

3. To revise item no. 5:

FROM	TO
5. Pest control operators shall have at least one (1) regularly employed FDA-certified supervising pesticide handler in the main office and one (1) in every branch office, if any.	5. Pest control operators shall have at least one (1) regularly employed FDA-certified supervising pesticide handler and one (1) in every branch office, if any. <u>However, subject to satisfactory evaluation of the application and/or the inspection or audit of the pest control operator, the FDA may allow a pest control operator to employ less than the required number of supervising pesticide handlers to handle the main office and its branch offices, if any; Provided, that the supervising pesticide handlers and pest control operator remain to sufficiently fulfil their responsibilities under these Guidelines.</u>

4. To add item no. 9:

9. The application of disinfectants used in pest control activities shall be governed by the standards applicable for HUHS products as provided in AO No. 2019-0019, FDA Circular No. 2020-0025, and its amendments.

III. Section V. General Guidelines, letter B. Certification of Supervising Pesticide Handler and Pesticide Handler

1. To revise item no. 3:

FROM	TO
3. The certified supervising pesticide handler shall be required in the main office and every branch, if any, of all licensed pest control operators.	3. A certified supervising pesticide handler shall be required <u>for all licensed pest control operators, following Section V.A.5. of these Guidelines.</u>

2. To revise item no.4:

FROM	TO
4. The certified supervising pesticide handler shall have direct supervision over the certified pesticide handlers. The actual presence of the certified supervising pesticide handler shall be required throughout the pest control activity.	4. The certified supervising pesticide handler shall have direct <u>in-person and/or remote</u> supervision over the certified pesticide handlers <u>in the conduct of pest control activities. The certified supervising pesticide handler shall make use of innovative/digital technology and/or open communication tools in the conduct of supervisory functions during all operations of the pest control activity.</u>

IV. Annex B Requirements for the Licensing of Pest Control Operators

The requirements for the licensing of pest control operators attached herein as Annex B of the AO No. 2019-0010 is hereby updated to include those relevant to the management of multiple branches by supervising pesticide handlers, inclusion of the additional activity for disinfection services, and the recategorization of pest control operators, and any other updates which will be issued through the appropriate FDA Circular.

As thus amended, all other provisions stipulated in AO No. 2019-0010 dated, 18 June 2019, not affected by this amendment shall remain in full force and effect.

This Order shall take effect fifteen (15) days following the publication in the Official Gazette or in a newspaper of general circulation and filing with the Office of the National Administrative Register of the UP Law Center.

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ANNEX B
Updated Requirements for the Licensing of Pest Control Operators

1. For New Applicant

1.1. Completely accomplished application form

Among other information, the application form shall contain the following:

- 1.1.1. Declaration and undertaking of the responsibilities of the applicant as a condition for the processing and approval of the LTO;
- 1.1.2. The location plan and global position system (GPS) coordinates of the establishment;
- 1.1.3. The name and credentials of the FDA-certified supervising pesticide handler

1.2. Proof of Business Registration

- 1.2.1. For Single Proprietorship- copy of Certificate of Business Registration issued by the Department of Trade and Industry (DTI);
- 1.2.2. For Corporation, partnership and other juridical person - Certificate of Registration issued by the SEC and Articles of Incorporation; or
- 1.2.3. For cooperative - Certificate of Registration issued by the Cooperative Development Authority and Articles of Cooperation

The document must indicate the exact and complete address of the establishment, e.g. unit number, floor, building, lot, block, phase, street, barangay, city/municipality, province, where applicable.

In cases of inconsistencies with the business name and/or address, the following supporting documents must be submitted:

- If the Business Name is different from the Corporate Name, the SEC Certificate must reflect: "Doing business under the name and style of (Name of Establishment)"
- Valid Mayor's Business Permit or Barangay Business Permit, if the business name and address is different from the registered name and address in the DTI or SEC

1.3. Notarized Agreement with a DOH-accredited health facility that will conduct annual medical check-up for its supervising pesticide handlers, pesticide handlers and other personnel

1.4. Risk Management Plan (contingency plan) and procedures for handling accidents and emergencies, and referrals to hospitals in case of accidents or casualties

1.5. Safety training plan for supervising pesticide handlers, pesticide handlers and other personnel

1.6. Names and ID of the FDA-certified supervising pesticide handlers, pesticide handlers and other personnel (per branch or office)

1.7. If the owner/manager is not the FDA-certified supervising pesticide handler, submit written authorization from the appointed FDA-certified supervising pesticide handler and Certificate of Employment

1.8. Payment of prescribed fee

1.9. In cases when less than the required number of certified supervising pesticide handler is employed by the pest control operator, the Standard Operating Procedure on the conduct of in-person and remote supervision of pest control activities in multiple branches.

2. For Renewal

2.1. Completely accomplished application form

2.2. Pest Control Operation Report

2.3. Photocopy of Certificate of Attendance in one (1) continuing professional education or refresher course

2.4. Payment of prescribed fee

3. For Variation/s to License to Operate

3.1. Addition of Branch Office

3.1.1. Completely accomplished application form

3.1.2. Business permit reflecting the new address

3.1.3. Payment of the prescribed fee

3.2. Transfer of Location of the Main Office or any of the branches

3.2.1. Completely accomplished application form

3.2.2. Business permit reflecting the new address

3.2.3. Payment of prescribed fee

3.3. Transfer/Addition of Warehouse

3.3.1. Completely accomplished application form

3.3.2. Business permit reflecting new warehouse

3.3.3. Payment of prescribed fee

3.4. Change of Ownership

3.4.1. Completely accomplished application form

3.4.2. Any proof on the transfer of ownership such as any of the following: Deed of sale or assignment or transfer of rights/ownership; Memorandum of Agreement or Notarized Affidavit of the owner, proprietor, Chairman or CEO of the establishment validating the transfer

3.4.3. Payment of prescribed fee

3.5. Change of Business Name

3.5.1. Completely accomplished application form

3.5.2. Proof of business name registration reflecting the new name

3.5.3. Payment of prescribed fee

- 3.6. Zonal Change in Address
 - 3.6.1. Completely accomplished application form
 - 3.6.2. Payment of prescribed fee

- 3.7. Change of FDA-certified Supervising Pesticide Handler
 - 3.7.1. Completely accomplished application form
 - 3.7.2. Certificate of Attendance/Completion to FDA-accredited training for Supervising Pesticide Handlers
 - 3.7.3. Payment of prescribed fee

- 3.8. **Additional activity (disinfection services)**
 - 3.8.1. **Completely accomplished application form**
 - 3.8.2. **Updated Risk Management Plan, including procedures for handling non-pesticide products**

- 3.9. **Recategorization (exterminator, fumigator, exterminator/ fumigator)**
 - 3.9.1. **Completely accomplishment application form**
 - 3.9.2. **Updated Risk Management Plan, including procedures for applying methods for extermination and/or fumigation**

- 3.10. **In addition to the above-noted requirements for the respective applications, the FDA may require additional technical and administrative requirements for any changes to the LTO, including those not covered by this Order, provided that these shall be issued in the form of FDA Circulars, in order to ensure the effective implementation of this Order.**