

REQUEST FOR QUOTATION

Date: 30 September 2022
Quotation No.: NP-SHPG(A)-2022-010-VC

Supplier: _____
Address: _____
Contact #: _____
Email: _____

Please quote your lowest price on the item/s listed below, subject to the Conditions. Kindly submit your quotation duly signed by you or your representative not later than **PhilGEPS Closing Date and Time**


ENGR. MARY MAE L. JUNTILLA
Chairperson, BAC for Visayas Cluster

Name of Project: Procurement of Common Office Equipment for Visayas Cluster and Regional Field Office VII
Procurement Mode: NP-Shopping (Sec 52.1B)
Classification: Goods
Approved Budget for the Contract (ABC): PHP 90,000.00

ITEM DESCRIPTION/SPECIFICATION	UNIT	QTY.	ABC per UNIT	PRICE OFFERED
Procurement of Common Office Equipment for Visayas Cluster and RFO VII				
Projector Specs: 1. Brightness: between 3800 to 4000 ANSI Lumens 2. Lamp Life Hours: between 4000-7000 hours 3. Contrast Ratio: Between 15,000:1 to 20,000:1 4. Connectivity: VGA, HDMI & USB 5. Includes Bag	unit	1	45,000.00	

Scanner Specs: 1. Flatbed Scanner with Auto Document Feeder 2. Can scan A4 and Legal Sizes documents 3. Network Connectivity 4. Easy file management software for convenient scans 5. High speed scanning	unit	1	45,000.00	
NOTE: 1. This procurement allows submission of partial bids or line item bids. 2. Awarding of Lowest Calculated Responsive Bid will be determined for each line item.				
nothing follows				
GRAND TOTAL : ₱				

ADDITIONAL REQUIREMENTS:	STATEMENT OF COMPLIANCE (Kindly indicate in the space provided below the word "Comply" or "Not Comply" and may indicate your other/additional offer)
1. Delivery Period: within 30 Calendar Days upon receipt of Purchase Order	
2. Warranty: Minimum of one (1) year for non-expendables	
3. Price Validity: Sixty (60) Calendar Days from submission of this quotation	
4. Documentary Requirements: Philgeps Registration Number and Valid Mayor's/Business Permit shall be attached upon submission of this quotation	
5. To be delivered at FDA Cebu Office in Cebu City at no cost to the end-user	
6. Onsite Setting-up including training/product demo	
7. Payment shall only be processed after the acceptance of items through LDDAP-ADA	

After having carefully read and accepted your General Conditions, I/We hereby submit the price quotation on the item/s noted above, within the stated delivery period and price validity.

Canvassed By:

Rodelito G. Cuyos
Designated Cavasser, VC/RFO VII

Date: _____

Printed Name over Signature

Date: _____

NOTE:

1. ALL ENTRIES MUST BE TYPEWRITTEN OR LEGIBLY HANDWRITTEN. BIDDERS MAY SUBMIT QUOTATIONS PROVIDED THAT ABOVE MATRIX DETAILS ARE COMPLETELY PROVIDED AND SHALL BE SUBMITTED USING COMPANY LETTERHEAD;

2. PLEASE QUOTE YOUR GOVERNMENT PRICE(S) INCLUDING VAT OR OTHER APPLICABLE TAXES AND OTHER INCIDENTAL EXPENSES FOR THE TERMS LISTED/ATTACHED;

3. PLEASE SUBMIT YOUR SEALED QUOTATION/S ADDRESSED DIRECTLY TO:

ENGR. MARY MAE L. JUNTILLA
Chairperson, FDA-BIDS AND AWARDS COMMITTEE FOR VISAYAS CLUSTER
FDA - Visayas Cluster
One Central Hotel and Suites Corp.
Leon Kilat St., Cor. Sanciango St., Pahina Central 6000 Cebu City

4. **LATE BIDS SHALL NOT BE ACCEPTED;**

5. FOR OTHER INQUIRIES/CONCERNS ABOUT THE ITEMS, PLEASE CONTACT **MS. JANET R. COYOCA** **AND MS. MA. SALOME R. LARGO AT TELEPHONE NUMBERS (032) 262-0996 / 0922-9216782** OR LETTER THROUGH EMAIL ADDRESS jrcoyoca@fda.gov.ph and msrlargo@fda.gov.ph;

6. THE FOOD AND DRUG ADMINISTRATION RESERVES THE RIGHT TO REJECT ANY AND ALL BIDS, DECLARE A FAILURE OF THE PROCUREMENT, OR NOT AWARD THE CONTRACT AT ANY TIME PRIOR TO CONTRACT AWARD IN ACCORDANCE WITH SECTION 41 OF RA 9184 AND ITS IRR, WITHOUT INCURRING ANY LIABILITY TO THE AFFECTED BIDDER OR BIDDERS.

DTN: 20220901134745