

ANNEX D
**Responsibilities of PCO Establishment, Supervising Pesticide Handlers,
and Pesticide Handlers**

A. Pest Control Operators

1. PCO establishments shall not permit personnel that are not FDA-certified or FDA-recognized to carry out pest control activities.
2. PCO establishments shall ensure use of FDA-registered household/urban pesticides and, as may be applicable, non-pesticide products under the jurisdiction of the FDA for the intended purpose in their pest control activities.
3. PCO establishments shall provide regular health monitoring and pesticide safety training programs for all employees.
4. PCO establishments shall keep records of their pest control activities and make them readily available upon audit by FDA.
5. PCO establishments shall keep records of inventory of pesticides and, as may be applicable, non-pesticide products under the jurisdiction of the FDA for use during conduct of pest control activities.
6. PCO establishments shall keep records of calibration, cleaning, and/or maintenance of application equipment, vehicle, PPEs, and other materials (as applicable).
7. PCO establishments shall provide suitable storage facility, vehicle, PPE, application equipment, signage on PCO, and disposal of waste and empty containers (Refer to Annex C for specific conditions and requirements).
8. PCO establishments shall have all Safety Data Sheets (SDS) of pesticide products and, as may be applicable, non-pesticide products under the jurisdiction of the FDA which are used during and for pest control activities readily available and accessible to workers.
9. PCO establishments shall inform FDA of any change in circumstances of its issued license.
10. PCO establishments shall report and coordinate with FDA on matters of PMS including but not limited to: (a) serious adverse events such as serious injury/illness resulting to hospitalization or death that can reasonably be attributed to the conduct of their pest control activities; (b) pesticide resistance; (c) incidents of pesticide leaks or spills, and/or (d) other related health issues arising from their pest control activities.
11. PCO establishments shall comply with all license conditions.

B. Supervising Pesticide Handler (SPH)

1. SPH shall apply for FDA-certification or FDA-recognition in accordance with existing guidelines.
2. SPH shall have the overall responsibility during conduct of pest control operations, including pesticide-related incidents, issues and concerns.
3. SPH shall ensure that integrated vector management principles are applied in the management of pest.
4. SPH shall ensure use of FDA-registered household/urban pesticides and, as may be applicable, non-pesticide products under the jurisdiction of the FDA for the intended purpose in their pest control activities.
5. SPH shall provide accurate pest control advice, disclose chemicals to be used, inform re-entry interval, and provide pest control report to their clients.

6. SPH shall ensure that copy of the pest control report is kept for own records of the PCO establishment.
7. SPH shall provide direct technical supervision to pesticide handlers. In cases when the actual presence of the SPH is not viable, the SPH shall utilize innovative methods and open communication tools in the conduct of supervisory functions during all operations of the pest control activity. Records shall be kept accordingly.
8. SPH shall ensure that appropriate PPE is used and worn by all pesticide handlers during actual conduct of pest control activities.
9. SPH shall report to FDA any poisoning and spillage incidences.
10. SPH shall attend continuous training programs or refresher courses on household/urban pest management.
11. SPH shall comply with all certification conditions.

C. Pesticide Handler (PH)

1. PH shall apply for FDA-certification or FDA-recognition in accordance with existing guidelines.
2. PH shall strictly work only under the direct supervision of the FDA-certified or FDA-recognized SPH.
3. SPH shall ensure use of FDA-registered household/urban pesticides and, as may be applicable, non-pesticide products under the jurisdiction of the FDA for the intended purpose in their pest control activities.
4. PH shall keep record of the work carried out during the pest control activity.
5. PH shall attend continuous training programs or refresher courses on household/urban pest management.
6. PH shall comply with all certification conditions.