



BIDS AND AWARDS COMMITTEE

FDA-BAC Ref. No. ITB No. 2022-0198-AFS

INVITATION TO BID

Procurement of Security for the Food and Drug Administration (FDA) Central Office, Alabang, Muntinlupa City (including the FDA Warehouse and CDRRHR-PLSD Laboratory) for 12 Months

1. The *Food and Drug Administration*, through the **Special Account in the General Fund (SAGF)** intends to apply the sum of ***Eight Million Eight Hundred Seventy Nine Thousand Seven Hundred Sixty-Four Pesos and 56/100 centavos (Php8,879,764.56)*** being the Approved Budget for the Contract (ABC) to payments under the contract for the Procurement of Security Services for the Food and Drug Administration (FDA) Central Office, Alabang, Muntinlupa City (including the FDA Warehouse and CDRRHR-PLSD Laboratory) for 12 months. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The *Food and Drug Administration* now invites bids for the above Procurement Project. Delivery of the Goods is required by ***not more than Fifteen (15) Calendar Days after receipt of Notice to Proceed (NTP)***. Bidders should have completed, within ***Five (5) Years*** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
 - a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information from *Food and Drug Administration* and inspect the Bidding Documents at the address given below from ***8:00AM to 5:00PM***.
5. A complete set of Bidding Documents may be acquired by interested Bidders on ***05 November 2022 to 02 December 2022*** from the given address and website(s) below pursuant to the latest Guidelines issued by the GPPB, in the amount of ***Ten Thousand Pesos (Php10,000.00)***. The Procuring Entity shall allow the bidder to present its proof of payment for the fees

6. The **Food and Drug Administration** will hold a Pre-Bid Conference¹ on **14 November 2022** at **9:00AM** through video conferencing or webcasting via Microsoft Teams : *joining info* Video call link: https://teams.microsoft.com/l/meetup-join/19%3ameeting_NDU5MmNhM2QtN2NhNC00OGY0LTlmY2ItNTNkZmJkZWJkYzI3%40thread.v2/0?context=%7b%22Tid%22%3a%229ff96714-1510-4651-af07-60d5630380ab%22%2c%22Oid%22%3a%225ff40fe4-2c55-4d25-9266-77af65fa914c%22%7d, which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat through **manual submission on or before 2 December 2022, 8:30AM** at the Food and Drug Administration BAC Secretariat Room, FDA Annex Bldg. Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening shall be on **2 December 2022** at **9:00AM** at the given address below. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. The **Food and Drug Administration** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

Maria Essa C. Tuason
FDA Head, BAC Secretariat
Food and Drug Administration BAC Secretariat Room
FDA Central Office, Annex Bldg.
Tel No. 8857-1900 Loc 8307
bacsec@fda.gov.ph
www.fda.gov.ph
12. You may visit the following websites:

For downloading of Bidding Documents: <https://www.fda.gov.ph>

03 November 2022


ENGR. ANA TRINIDAD F. RIVERA, MSc
FDA, BAC Chairperson

DTN: 20220909145122

¹ May be deleted in case the ABC is less than One Million Pesos (PhP1,000,000) where the Procuring Entity may not hold a Pre-Bid Conference.