

REQUEST FOR QUOTATION

Date 26-Oct-2022
Quotation No. NP-SVP(A)-2022-014

Please quote your lowest price on the item/s listed below, subject to the Conditions. Kindly submit your quotation duly signed by you or your representative not later than 07 November 2022.

Virginia P. Timbol
VIRGINIA P. TIMBOL, RPh, MHcA
Chairperson, North Luzon Cluster Bids and Awards Committee

Name of Project: **Printer Ink, Printer, Router and Paper Shredder**
Procurement Mode: **NP-Small Value Procurement (A)**
Classification: **Goods**
Approved Budget for the Contract (ABC): **Php 248,800.00**

ITEM DESCRIPTION/SPECIFICATION	UNIT	QTY.	COST PER ITEM	TOTAL PRICE OFFERED
Printer Ink, Epson 3110 (003 Black)	pcs	50		
Printer Ink, Epson 3110 (003 Cyan)	pcs	30		
Printer Ink, Epson 3110 (003 Yellow)	pcs	30		
Printer Ink, Epson 3110 (003 Magenta)	pcs	30		
Printer Ink, Epson L360 (664 Black)	pcs	30		
Printer Ink, Epson L360 (664 Cyan)	pcs	30		
Printer Ink, Epson L360 (664 Yellow)	pcs	30		
Printer Ink, Epson L360 (664 Magenta)	pcs	30		
Brother Ink BTD60BK	pcs	30		
Printer Continuous Ink Print Copy, Scan, Feeder & Flatbed	Unit	2		
Internet Router Dual Band Gigabit	pcs	5		
Paper Shredder, heavy duty, cross cut paper shredder that will shred up to 12 sheets of paper at a time into secure 5 x 55mm pieces meaning an A4 sheet is shredded into 220 particles	Unit	2		
ALL GOODS MUST BE DELIVERED TO REGIONS 1,2,3 AND CAR				
GRAND TOTAL:				

Delivery Period: _____
*Warranty: _____
Price Validity: _____

After having carefully read and accepted your General Conditions, I/We hereby submit the price quotation on the item/s noted above, within the stated delivery period and price validity.

Printed Name over Signature

Canvassed By: _____

Tel. No./ Cellphone No. _____

E-mail Address: _____

Date: _____

Name of Canvasser & Position Title

Date Conducted: _____

NOTE:

1. ALL ENTRIES MUST BE TYPEWRITTEN OR LEGIBLY HANDWRITTEN. BIDDERS MAY SUBMIT QUOTATIONS PROVIDED THAT ABOVE MATRIX DETAILS ARE COMPLETELY PROVIDED AND SHALL BE SUBMITTED USING COMPANY LETTERHEAD;
2. DELIVERY PERIOD WITHIN 30 CALENDAR DAYS UPON THE RECEIPT OF PURCHASE ORDER;
3. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY;
4. PRICE VALIDITY SHALL BE FOR A PERIOD OF FORTY FIVE (45) CALENDAR DAYS CALENDAR DAYS;
5. BIDDERS MAY SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERED, IF APPLICABLE;
6. **ALL GOODS MUST BE DELIVERED TO REGIONS 1,2,3 AND CAR**
7. PLEASE QUOTE YOUR GOVERNMENT PRICE(S) INCLUDING VAT OR OTHER APPLICABLE TAXES AND OTHER INCIDENTAL EXPENSES FOR THE TERMS LISTED/ATTACHED;
8. PLEASE SUBMIT YOUR SEALED QUOTATION/S ADDRESSED DIRECTLY TO:

Virginia P. Timbol, RPh
Chairperson, FDA-NLC BIDS AND AWARDS COMMITTEE
FOOD AND DRUG ADMINISTRATION
PRIMUS MEDICUS BLDG. Mc ARTHUR HIGHWAY, CITY OF SAN FERNANDO, PAMPANGA

DEADLINE OF SUBMISSION OF QUOTATION/S WILL BE BASED ON THE CLOSING DATE AND TIME OF PHILGEPS;

9. LATE BIDS SHALL NOT BE ACCEPTED;

10. FOR OTHER INQUIRIES/CONCERNS ABOUT THE ITEMS, PLEASE CONTACT MR. Mark Lester M. Lasam TELEPHONE NUMBER (045)-649-4341 or email at nlc-bao@fda.gov.ph

11. THE FOOD AND DRUG ADMINISTRATION RESERVES THE RIGHT TO REJECT ANY AND ALL BIDS, DECLARE A FAILURE OF THE PROCUREMENT, OR NOT AWARD THE CONTRACT AT ANY TIME PRIOR TO CONTRACT AWARD IN ACCORDANCE WITH SECTION 41 OF RA 9184 AND ITS IRR, WITHOUT INCURRING ANY LIABILITY TO THE AFFECTED BIDDER OR BIDDERS.*