



Civic Drive, Filinvest Corporate City, Alabang, Muntinlupa City

REQUEST FOR QUOTATION

17-Nov-2022

Quotation No. NP-SVP(B)-2022-035-RFO3

Please quote your lowest price on the item/s listed below, subject to the Conditions. Kindly submit your quotation duly signed by you or your representative not later than **21 November 2022**.


VIRGINIA P. TIMBOL, RPh.
Chairperson, North Luzon Cluster Bids and Awards Committee

Name of Project:

Continous Printer with scanner

Procurement Mode:

NP-Small Value Procurement (B)

Classification:

Goods

Approved Budget for the Contract (ABC):

Php 75,000

ITEM DESCRIPTION/SPECIFICATION	UNIT	QTY.	COST PER ITEM	TOTAL PRICE OFFERED
Continuous Printer with scanner multifunction printer with convenient 2-sided printing PC Print: A4/Letter/Executive/A5 Copy: A4/A5/Letter/legal With WIRELESS SETUP SUPPORT UTILITY - WPS	pc	5		
Delivery: FDA RFO I CAR and III Office				
GRAND TOTAL:				

Delivery Period: _____

*Warranty: _____

Price Validity: _____

After having carefully read and accepted your General Conditions, I/We hereby submit the price quotation on the item/s noted above, within the stated delivery period and price validity.

Canvassed By:

Name of Canvasser & Position Title

Tel. No./ Cellphone No. _____

E-mail Address: _____

Date: _____

Date Conducted: _____

NOTE:

1. ALL ENTRIES MUST BE TYPEWRITTEN OR LEGIBLY HANDWRITTEN. BIDDERS MAY SUBMIT QUOTATIONS PROVIDED THAT ABOVE MATRIX DETAILS ARE COMPLETELY PROVIDED AND SHALL BE SUBMITTED USING COMPANY LETTERHEAD;
2. DELIVERY PERIOD WITHIN 30 **CALENDAR DAYS** UPON THE RECEIPT OF PURCHASE ORDER;
3. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY;
4. PRICE VALIDITY SHALL BE FOR A PERIOD OF FORTY FIVE (45) CALENDAR DAYS CALENDAR DAYS;
5. BIDDERS MAY SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERED, IF APPLICABLE;
6. PLEASE QUOTE YOUR GOVERNMENT PRICE(S) INCLUDING VAT OR OTHER APPLICABLE TAXES AND OTHER INCIDENTAL EXPENSES FOR THE TERMS LISTED/ATTACHED;
7. PLEASE SUBMIT YOUR SEALED QUOTATION/S ADDRESSED DIRECTLY TO:

Virginia P. Timbol,RPh.

Chairperson, FDA-NLC BIDS AND AWARDS COMMITTEE

FOOD AND DRUG ADMINISTRATION

PRIMUS MEDICUS BLDG. Mc ARTHUR HIGHWAY, CITY OF SAN FERNANDO, PAMPANGA

DEADLINE OF SUBMISSION OF QUOTATION/S WILL BE BASED ON THE CLOSING DATE AND TIME OF PHILGEPS;

8. LATE BIDS SHALL NOT BE ACCEPTED;
9. FOR OTHER INQUIRIES/CONCERNS ABOUT THE ITEMS, PLEASE CONTACT **MR. Mark Lester M. Lasam** TELEPHONE NUMBER (045)-**649-4341** or email at nlc-bac@fda.gov.ph
10. THE FOOD AND DRUG ADMINISTRATION RESERVES THE RIGHT TO REJECT ANY AND ALL BIDS, DECLARE A FAILURE OF THE PROCUREMENT, OR NOT AWARD THE CONTRACT AT ANY TIME PRIOR TO CONTRACT AWARD IN ACCORDANCE WITH SECTION 41 OF RA 9184 AND ITS IRR, WITHOUT INCURRING ANY LIABILITY TO THE AFFECTED BIDDER OR BIDDERS.