Food and Drug Administration Department of Health Filinvest Civic Drive, Alabang Muntinlupa City

NOTICE OF VACANCY

HIRING OF CONTRACT OF SERVICE PERSONNEL

POSITION: (1) ENGINEER II

PAY RATE: SG 16 (Php36, 628.00/month)

OFFICE : ADMINISTRATIVE AND FINANCE SERVICES-GENERAL SERVICES

DIVISION

QUALIFICATION STANDARD		
Education	Bachelors' degree in Engineering relevant to the job	
Experience	1 year of relevant experience	
Training	4 hours of relevant training	
Eligibility	RA 1080	

End User's Preferences:

- Education: Must be a licensed sanitary Engineer
- Experience: At least two (2) years working experience in related field is required for the Position
- Training: 4 hours of relevant training in waste management and disposal

Job Description:

- 1. Creates/modifies design of building(s) using AutoCAD and sketch up software
- 2. Designs and maintains of hazardous waste facilities (e.g solid waste disposal system, sewage treatment plant).
- 3. Designs and proposes sanitary system such as solid waste disposal system and drainage sewage system.
- 4. Ensures conformance with DENR/LLDA regulations; and
- 5. Performs other related functions as maybe assigned by the supervisor

Applicants are advised to submit the following to the Human Resource Development Division, FDA Alabang Muntinlupa City.

- 1. Application Letter;
- 2. Duly Accomplished Personal Data Sheet (CS Form 212) (**Downloadable athttp://www.fda.gov.ph/careers**) back-to-back, two copies;
- 3. Certified True Copy of Eligibility;
- 4. Certified True Copy of Diploma and Transcript of Record;
- 5. Certificate of Attendance to training/s, if any;
- 6. NBI Clearance;
- 7. Certificate of Employment/Service Records.

Date posted: 12 December 2022

Deadline of submission: 19 December 2022

MANUEL G. GUEVARA, MPA CAO, General Services Division

ATTY. RONALD R.DE VEYRA, MBA, CESO II
Deputy Director General for Internal Management