



## 6. Customer Satisfaction Survey (CSS) Form

<b>Center/Office/Division</b>	: FDAC CSAT/E-Report Section		
<b>Classification</b>	: Simple		
<b>Type of Transaction</b>	: G2B - Government to Business, G2C - Citizen, or G2G – Government		
<b>Who may Avail</b>	: All		
<b>Fees to be paid</b>	: None		
<b>CHECKLIST OF REQUIREMENTS</b>		<b>WHERE TO SECURE</b>	
CSS Form		Food and Drug Action Center (FDAC)	
<b>CLIENT STEPS</b>	<b>AGENCY ACTION</b>	<b>PROCESSING TIME</b>	<b>PERSON RESPONSIBLE</b>
1. Fill-out the CSS form and drops it at the designated suggestion box	1. Consolidates all filled-out CSS forms at the end of the month	3 Minutes	FDAC E-Report Staff (Administrative Assistant III)
	2. Routes the consolidated forms to the concerned center/office	Day 1	
<b>TOTAL:</b>		<b>1 Working Day, 3 Minutes</b>	