



BIDS AND AWARDS COMMITTEE

FDA-BAC Ref. No. ITB No. 2023-0085-FDA

INVITATION TO BID

Procurement for the Provision of Food/Catering Service/Professional Lights and Sounds System in the Opening and Culminating Events for the Commemoration of the 60th Founding Anniversary of Food and Drug Administration (FDA) scheduled on 19 and 21 June 2023.

1. The *Food and Drug Administration*, through the **Special Account in the General Fund (SAGF)** intends to apply the sum of **Three Million Five Hundred Fifty-Two Thousand Pesos Only (Php3,552,000.00)** being the ABC to payments under the contract for Procurement for the Provision of Food/Catering Service/Professional Lights and Sounds System in the Opening and Culminating Events for the Commemoration of the 60th Founding Anniversary of Food and Drug Administration (FDA) scheduled on 19 and 21 June 2023. Bids received in excess of the ABC shall be automatically rejected at bid opening.

<u>Item no.</u>	<u>Item Description</u>	<u>Approved Budget for the Contract (ABC)</u>
<u>1</u>	<u>Catering Services for the opening of the FDA 60th Anniversary, on 19 June 2023 within the FDA Compound</u>	<u>Php1,022,000.00</u>
<u>2</u>	<u>Catering Services for the Culminating Activity of FDA 60th Anniversary, on 21 June 2023 within Muntinlupa City</u>	<u>Php1,680,000.00</u>
<u>3</u>	<u>Professional Lights and Sounds for the opening of the FDA 60th Anniversary, on 19 June 2023 within the FDA Compound</u>	<u>Php400,000.00</u>
<u>4</u>	<u>Professional Lights and Sounds for the Culminating Activity of FDA 60th Anniversary, on 21 June 2023 within Muntinlupa City</u>	<u>Php450,000.00</u>
	<u>TOTAL</u>	<u>Php3,552,000.00</u>

2. The *Food and Drug Administration* now invites bids for the above Procurement Project. Delivery of the Goods is required on **the scheduled dates, 19 June 2023 and 21 June 2023**. Bidders should have completed, within **Three (3) Years** from the date of submission

and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
 - a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information from *Food and Drug Administration* and inspect the Bidding Documents at the address given below during **8:00AM to 5:00PM**.
5. A complete set of Bidding Documents may be acquired by interested Bidders **on 20 May 2023 to 09 June 2023** from the given address and website(s) below *pursuant to the latest Guidelines issued by the GPPB, in the amount of Five Thousand Pesos (Php5,000.00)*. The Procuring Entity shall allow the bidder to present its proof of payment for the fees
- 6.
7. The *Food and Drug Administration* will hold a Pre-Bid Conference on 29 May 2023 at 9:00am through video conferencing or webcasting via *Microsoft Teams: joining info* Video call link https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZjMzOWEyZmItMWM5YS00YzgxLTk5NDktMDFjNDRkODgyM2Jl%40thread.v2/0?context=%7b%22Tid%22%3a%229ff96714-1510-4651-af07-60d5630380ab%22%2c%22Oid%22%3a%225ff40fe4-2c55-4d25-9266-77af65fa914c%22%7d which shall be open to prospective bidders.
8. Bids must be duly received by the BAC Secretariat through **manual submission on or before 09 June 2023, 8:30AM** at the Food and Drug Administration BAC Secretariat Room, FDA Annex Bldg. Late bids shall not be accepted.
9. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
10. Bid opening shall be on **09 June 2023 at 9:00am** at the given address below Food and Drug Administration BAC Secretariat Room, FDA Annex Bldg. Bids will be opened in the presence of the bidders’ representatives who choose to attend the activity.
11. The *Food and Drug Administration* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

12. For further information, please refer to:

*Atty. Albertito C. Garcia
FDA Central Head BAC Secretariat
BAC Secretariat Room,
Food and Drug Administration Annex Bldg.
Tel No. 8857-1900 Loc 8307
bacsec@fda.gov.ph
www.fda.gov.ph*

13. You may visit the following websites:

For downloading of Bidding Documents: <https://www.fda.gov.ph>

19 May 2023

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*ENGR. ANA TRINIDAD F. RIVERA, MSc
FDA, Central BAC Chairperson*