

REQUEST FOR QUOTATION

Date 18-May-2023
Quotation No. NP-SVP(A)-2023-0084-PPS

Please quote your lowest price per item/s listed below, subject to the Conditions. Kindly submit your quotation duly signed by you or your representative not later than **Philgeps Closing Date**.

Ana Trinidad F. Rivera
ENGR. ANA TRINIDAD F. RIVERA, MSc
Chairperson, FDA-BAC

Name of Project:

Procurement for the Corporate Giveaways for the ACCSQ on TMHS-PWG

Procurement Mode: NP-Small Value Procurement (A)
Classification: Goods
Approved Budget for the Contract (ABC): PHP 304,854.18

ITEM DESCRIPTION/SPECIFICATION	UNIT	QTY.	COST PER ITEM	TOTAL PRICE OFFERED
Procurement for the Corporate Giveaways for the ACCSQ on TMHS-PWG				
Polo Shirt (See attached Technical Specification)	Pcs	156	551.33	
Insulated Tumbler (See attached Technical Specification)	Pcs	180	532.67	
Flash Drive (See attached Technical Specification)	Pcs	170	723.33	
This Procurement is intended for Line Item				
GRAND TOTAL:				

Delivery Period: _____
*Warranty: _____
Price Validity: _____

After having carefully read and accepted your General Conditions, I/We hereby submit the price quotation on the item/s noted above, within the stated delivery period and price validity.

Printed Name over Signature

Canvassed By:

Tel. No./ Celiphone No. _____
E-mail Address: _____
Date: _____

Name of Canvasser & Position Title

Date Conducted: _____

DTN: 20230330084638

NOTE:

1. ALL ENTRIES MUST BE TYPEWRITTEN OR LEGIBLY HANDWRITTEN. BIDDERS MAY SUBMIT QUOTATIONS PROVIDED THAT ABOVE MATRIX DETAILS ARE COMPLETELY PROVIDED AND SHALL BE SUBMITTED USING COMPANY LETTERHEAD;

2. DELIVERY OF SERVICES SHALL BE DONE WITHIN THIRTY (30) CALENDAR DAYS UPON RECEIPT OF APPROVED PURCHASE ORDER (P.O.);

3. WARRANTY SHALL BE FOR A MINIMUM PERIOD OF THREE (3) MONTHS, IN THE CASE OF EXPENDABLE SUPPLIES, OR A MINIMUM PERIOD OF ONE (1) YEAR, IN THE CASE OF NON-EXPENDABLE SUPPLIES, AFTER ACCEPTANCE BY THE PROCURING ENTITY OF THE DELIVERED SUPPLIES;

4. PRICE VALIDITY SHALL BE SIXTY (60) CALENDAR DAYS;

5. BIDDERS MAY SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERED, IF APPLICABLE;

6. PLEASE QUOTE YOUR GOVERNMENT PRICE(S) INCLUDING VAT OR OTHER APPLICABLE TAXES AND OTHER INCIDENTAL EXPENSES FOR THE TERMS LISTED/ATTACHED.

7. PLEASE SUBMIT YOUR SEALED QUOTATION/S ADDRESSED DIRECTLY TO:

ENGR. ANA TRINIDAD F. RIVERA, MSc
Chairperson, BIDS AND AWARDS COMMITTEE
FOOD AND DRUG ADMINISTRATION
CIVIC DRIVE FILINVEST, ALABANG, MUNTINLUPA CITY

c/o **MARIA ESSA C. TUASON**
Head Secretariat, FDA-BIDS AND AWARDS COMMITTEE
or email at: bacsec@fda.gov.ph

DEADLINE OF SUBMISSION OF QUOTATION/S WILL BE BASED ON THE Philgeps Closing Date.

8. LATE BIDS SHALL NOT BE ACCEPTED;

9. FOR OTHER INQUIRIES/ CONCERNS ABOUT THE ITEMS, PLEASE CONTACT **GLADAYS A. PASCUAL** email address: gapascual@fda.gov.ph

10. THE FOOD AND DRUG ADMINISTRATION RESERVES THE RIGHT TO REJECT ANY AND ALL BIDS, DECLARE A FAILURE OF THE PROCUREMENT, OR NOT AWARD THE CONTRACT AT ANY TIME PRIOR TO CONTRACT AWARD IN ACCORDANCE WITH SECTION 41 OF RA 9184 AND ITS IRR, WITHOUT INCURRING ANY LIABILITY TO THE AFFECTED BIDDER OR BIDDERS.

11. **WARRANTY (Section 62 of the Revised IRR of RA 9184):** FOR THE PROCUREMENT OF GOODS, IN ORDER TO ASSURE THAT MANUFACTURING DEFECTS SHALL BE CORRECTED BY THE SUPPLIER, A WARRANTY SECURITY SHALL BE REQUIRED FROM THE CONTRACT AWARDEE FOR A MINIMUM PERIOD OF THREE (3) MONTHS, IN THE CASE OF EXPENDABLE SUPPLIES, OR A MINIMUM PERIOD OF ONE (1) YEAR, IN THE CASE OF NON-EXPENDABLE SUPPLIES, AFTER ACCEPTANCE BY THE PROCURING ENTITY OF THE DELIVERED SUPPLIES. THE OBLIGATION FOR THE WARRANTY SHALL BE COVERED BY EITHER RETENTION MONEY IN AN AMOUNT EQUIVALENT TO AT LEAST ONE PERCENT (1%) BUT NOT TO EXCEED FIVE PERCENT (5%) OF EVERY PROGRESS PAYMENT, OR A SPECIAL BANK GUARANTEE EQUIVALENT TO AT LEAST ONE PERCENT (1%) BUT NOT TO EXCEED FIVE PERCENT (5%) OF THE TOTAL CONTRACT PRICE. THE SAID AMOUNTS SHALL ONLY BE RELEASED AFTER THE LAPSE OF WARRANTY PERIOD OR, IN THE CASE OF EXPENDABLE SUPPLIES, AFTER CONSUMPTION THEREOF; PROVIDED, HOWEVER, THAT THE SUPPLIES DELIVERED ARE FREE FROM PATENT AND LATENT DEFECTS AND ALL THE CONDITIONS IMPOSED UNDER THE CONTRACT HAVE BEEN FULLY MET.

12. **LIQUIDATED DAMAGES (Section 68 of the Revised IRR of RA 9184):** ALL CONTRACTS EXECUTED IN ACCORDANCE WITH THE ACT AND THIS IRR SHALL CONTAIN A PROVISION ON LIQUIDATED DAMAGES WHICH SHALL BE PAYABLE BY THE CONTRACTOR IN CASE OF BREACH THEREOF. FOR THE PROCUREMENT OF GOODS, INFRASTRUCTURE PROJECTS AND CONSULTING SERVICES, THE AMOUNT OF THE LIQUIDATED DAMAGES SHALL BE AT LEAST EQUAL TO ONE-TENTH OF ONE PERCENT (0.001) OF THE COST OF THE UNPERFORMED PORTION FOR EVERY DAYS OF DELAY. ONCE THE CUMULATIVE AMOUNT OF LIQUIDATED DAMAGES REACHES TEN PERCENT (10%) OF THE AMOUNT OF THE CONTRACT, THE PROCURING ENTITY MAY RESCIND OR TERMINATE THE CONTRACT, WITHOUT PREJUDICE TO OTHER COURSES OF ACTION AND REMEDIES AVAILABLE UNDER THE CIRCUMSTANCES.

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TECHNICAL SPECIFICATIONS

The following are the technical specifications necessary for the event proper to be used during the **33rd ASEAN Consultative Committee for Standards and Quality (ACCSQ) on Traditional Medicines and Health Supplements Product Working Group (TMHS PWG) and its Related Meetings on 04-06 July 2023:**

Items and corresponding specifications:

1. POLO SHIRT

1. PURPLE DARK SHADE (GRAY AND WHITE ACCENT/LINING)



2. MAROON (BLACK AND WHITE ACCENT/LINING)



3. NAVY BLUE (GRAY AND WHITE ACCENT/LINING)



SPECIFICATIONS:

Quantity/ design: 52pcs x three (3) designs

Total quantity: 156 pcs

Polo shirt design: Base on design presented, Embroidered

Logo design: ASEAN logo

Size of logo: 2" diameter (at left chest area)

Three (3) Colors:

1. Purple dark shade (grey and white accent),
2. Maroon (black and white accent),

3. Navy Blue (grey and white accent)

Type of material: Honeycomb

Sizes:

XS: 3 pcs per design/ color

S: 7 pcs per design/ color

M: 13 pcs per design/ color

L: 18 pcs per design/ color

XL: 3 pcs per design/ color

2XL: 8 pcs per design/ color

2. INSULATED TUMBLER



SPECIFICATIONS:

Quantity: 180 pcs

Size: 750 ml to 850ml

Design: Twist cap with UV printing

Color: White

Type of material: 304 stainless insulated tumblers

Preference (required): BPA and Phthalate free

3. FLASH DRIVE



SPECIFICATIONS:

Quantity: 170 pcs

Capacity: 32 GB

System requirements: multi-functional

Power supply: USB Flash drive (lightning, Type C, micro-USB, USB A)

Color: Silver with print "ASEAN Logo" design

Design: Cross-shape

*** Nothing Follows***

Digitally signed by
Farinas Irene
Florentino

DR. IRENE V. FLORENTINO-FARINAS, RPh, MD, MNSA
OIC-Director III, Policy Planning Service

GLADDYS A. PASCUAL
FDRO III, Center for Food and Regulation Research
TWG Logistics Team Leader