



## 1.2 DENTAL X-RAY FACILITY

CHECKLIST OF REQUIREMENTS	WHERE TO SECURE
1. Duly accomplished dental x-ray application form <b>(Initial &amp; Renewal)</b>	Applicant
2. Photocopy of the Official Receipt of the personal dose monitor (TLD or OSL) from the provider of personnel dose monitoring service. <b>(Initial &amp; Renewal)</b>	DTI-PAB Accredited Personal Dosimetry Service Providers
3. Photocopy of the certificate of training of the dentist and/or radiologic/x-ray technologist in radiation protection for radiation safety officers of dental x-ray facilities conducted by an organization recognized by CDRRHR <b>(Initial &amp; Renewal Application with new/changed RPO)</b>	Recognized training provider of FDA
4. Photocopy of the <i>VALID</i> Professional Regulation Commission (PRC) license of all the dentist/s and radiologic/x-ray technologist/s. <b>(Initial &amp;</b>	Professional Regulation Commission
5. Photocopy of the business/mayor's permit or SEC/DTI registration of the facility <b>(Initial Only)</b>	Mayor's office from the municipality where the facility is located/ Department of Trade and Industry/ Securities and Exchange Commission
6. Photocopy of the valid notarized contract of employment of all the dentist/s and/or radiologic/x-ray technologist/s connected with the x-ray facility. CDRRHR recommends that the contract be valid for at least one year. <b>(Initial &amp; Renewal)</b>	Applicant
7. Machine Calibration Report duly signed by the Service Engineer <b>(Initial Only and Amendment)</b>	Service Engineer of the facility/ supplier/ third service party
8. Photocopy of performance test report from FDA – CSL/DTI – PAB accredited testing body <b>(Initial Applications for CBCT)</b>	FDA – CSL/DTI – PAB accredited testing body service providers
9. Photocopy of the latest DOH License to Operate (LTO) /Certificate of Accreditation (COA). <b>(Renewal Only)</b>	Applicant
10. Duly filled-up and notarized affidavit of continuous compliance. <b>(Renewal Only)</b>	Applicant