



## LTO DOCUMENTARY REQUIREMENTS

### 3.A MEDICAL X-RAY FACILITY

#### 3.A.1 GENERAL RADIOGRAPHY / FLUOROSCOPY AND INTERVENTIONAL

CHECKLIST OF REQUIREMENTS	WHERE TO SECURE
1. Proof of Business Name (SEC or DTI Registration or Mayor' Business Permit, BIR Registration, PEZA Certification) <b>(Initial &amp; 1<sup>st</sup> Renewal Application in the FDA Portal)</b>	Mayor's office from the municipality where the facility is located/ Department of Trade and Industry/ Securities and Exchange Commission
2. Proof of subscription to personal dose monitor (TLD or OSL) from authorized personal dosimetry service provider <b>(Initial &amp; 1<sup>st</sup> Renewal Application in the FDA Portal)</b>	DTI-PAB Accredited Personal Dosimetry Service Providers
3. Valid professional regulation commission (PRC) license of all radiologist/s and radiologic/x-ray technologist/s <b>(Initial &amp; 1<sup>st</sup> Renewal Application in the FDA Portal)</b>	Professional Regulation Commission
4. Certificate for being a fellow of the Philippine College of Radiology (FPCR) or diplomate of the Philippine Board of Radiology (DPBR) of all Radiologist/s <b>(Initial &amp; 1<sup>st</sup> Renewal Application in the FDA Portal)</b>	Philippine College of Radiology
5. Certificate of training on radiation protection of the radiation protection officer (RPO) <b>(Initial &amp; 1<sup>st</sup> Renewal Application in the FDA Portal)</b>	Recognized training provider of FDA
6. If transportable, valid vehicle LTO registration (OR/CR) <b>(Initial &amp; 1<sup>st</sup> Renewal Application in the FDA Portal)</b>	Land Transportation Office
7. Machine Calibration Report duly signed by the Service Engineer <b>(Initial &amp; Major Variation)</b>	Service Engineer of the facility/ supplier/ third party service providers
8. Copy of the latest License to Operate <b>(Renewal Only)</b>	Applicant