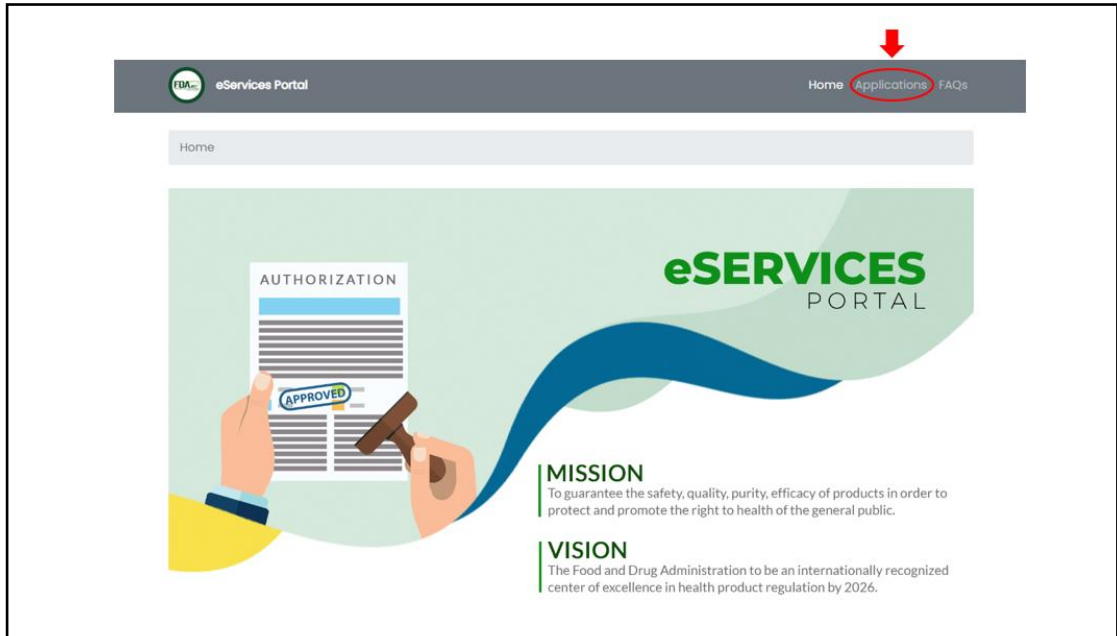


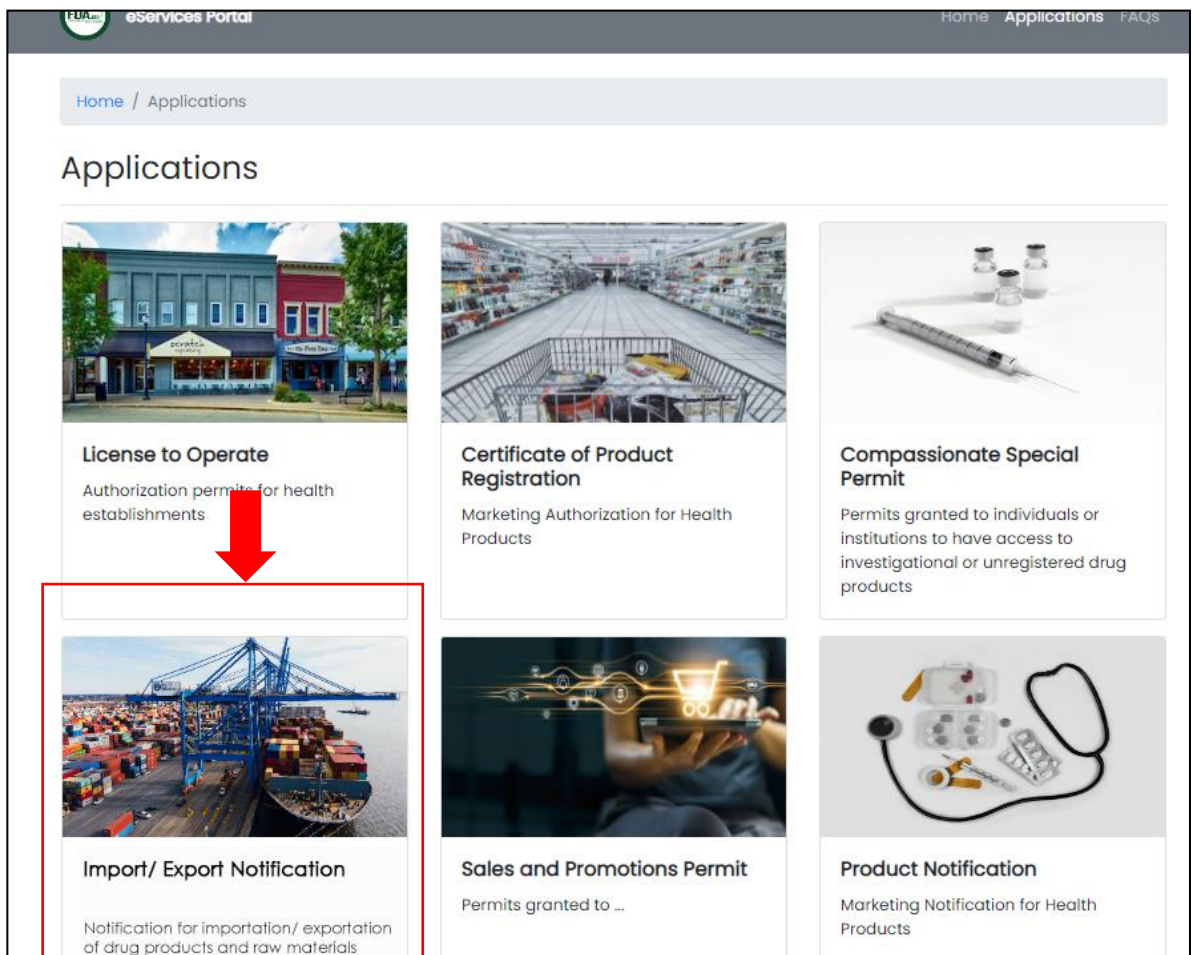
ANNEX D

Procedure on the Use of the FDA eServices Portal System for Import/ Export Post Notification Commitment

1. Access the online portal through <https://eservices.fda.gov.ph> and click **Applications** found at the upper right corner of the landing dashboard.




2. Click on the **Import/ Export Notification**.




3. Click on the Post-Notification Commitment.

Home / Applications / Import Clearance


Import Clearance




Drug Import Clearance
Importation of Drug Products



Xray
Clearance for Customs Release for Radiation Emitting Devices



Post-Notification Commitment
Submission of post-notification commitments.



4. Input the Notification Number and Date of Issuance.

5. Modify the **Quantity**, if needed.

Home / Applications / Notification / Post-Notification Commitments

Post-Notification Commitments

- 1 Notification Number
- 2 Verification**
- 3 Documents Submission
- 4 Self-Assessment Review

Verification

* Notification Number

* Date of Issuance

Importer's / Exporter's Name

Importer's / Exporter's Address

LTO Number

Drug Product (1) / Raw Material (1)

Generic Name	<input type="text" value="Generic Name"/>	
Dosage Strength & Form	<input type="text" value="Dosage Strength & Form"/>	
Brand Name	<input type="text" value="Brand Name"/>	
Packaging	<input type="text" value="Packaging"/>	
Manufacturer	<input type="text" value="Manufacturer"/>	
Batch/ Lot No.	Quantity	<input type="text" value="Quantity"/> <small>Modify quantity</small>
		<input type="text"/>
Batch/ Lot No.	Quantity	<input type="text" value="Quantity"/> <small>Modify quantity</small>
		<input type="text"/>

6. Submit the **Required documents**.

[Home](#) / [Applications](#) / [Notification](#) / Post-Notification Commitments

Post-Notification Commitments

- 1 Notification Number
- 2 Verification
- 3 Documents Submission
- 4 Self-Assessment Review

Documents Submission

* Notification Number

* Date of Issuance

Importer's / Exporter's Name

Importer's / Exporter's Address

LTO Number

Uploading of Documents

* Date of Arrival of the Finished Drug Products/ Raw Materials

* Bill of Lading/ Airway Bill

* Certificate of Analysis (COA)

* Proforma Invoice/ Commercial invoice

* Packing List

7. The applicant shall **review** the submission. Once reviewed, the Applicant will click on **Submit** to submit the post-notification commitment.

Home / Applications / Notification / Post-Notification Commitments

Post-Notification Commitments

1 Notification Number

2 Verification

3 Documents Submission

4 Self-Assessment Review

Self-Assessment Review

* Notification Number

* Date of Issuance

Importer's / Exporter's Name

Importer's / Exporter's Address

LTO Number

Drug Product (1) / Raw Material (2)

Generic Name

Dosage Strength & Form

Brand Name

Packaging

Manufacturer

Batch/ Lot No.	<input type="text" value="Batch/ Lot No."/>	Quantity	<input type="text" value="Quantity"/>
		Modify quantity	<input type="text"/>
Batch/ Lot No.	<input type="text" value="Batch/ Lot No."/>	Quantity	<input type="text" value="Quantity"/>
		Modify quantity	<input type="text"/>

* Date of Arrival of the Finished Drug Products/ Raw Materials

* Bill of Lading/ Airway Bill

* Certificate of Analysis (COA)

* Proforma Invoice/ Commercial invoice

* Packing List