

**ANNEX D**  
Updated Letter of Intent Template

## Letter of Intent

(Date)

**Food and Drug Administration**  
Civic Drive, Filinvest Corporate City  
Alabang, Muntinlupa City

Attention : **Center for Cosmetics and  
Household/Urban Hazardous  
Substances Regulation and Research**

For FDA use only	
<b>DTN</b>	
Date	

### Purpose statement:

This letter signifies this company's intention to submit an application for the pre-approval of a modified/non-standard bio-efficacy protocol for household pesticides, pursuant to FDA Circular No. 2023-003 and its future amendments. The proposed protocol is for a household pesticide product under development with the following details:

**Product Owner:** \_\_\_\_\_  
**Product Classification /** \_\_\_\_\_  
**Product Category:** \_\_\_\_\_  
**Formulation Type:** \_\_\_\_\_  
**Product Name:** \_\_\_\_\_  
**Identity of the Active Ingredient/s,**  
**including concentration/s:** \_\_\_\_\_  
**Reason for utilizing a non-standard**  
**or modified bio-efficacy test protocol:** \_\_\_\_\_

### Declaration statement:

The applicant hereby declares on behalf of the company that the information provided in this application are true and correct, and the documents supplied are authentic or true copies. This submission, including its attachments, are virus-free.

### Contact information:

This submission is made on behalf of (Name of establishment) with a physical address of (complete address), LTO No. (LTO No.) valid until (Validity date).

**Name of Authorized or Qualified Person:** \_\_\_\_\_  
**Designation:** \_\_\_\_\_  
**E-mail Address:** \_\_\_\_\_  
**Mobile Number:** \_\_\_\_\_  
**Telephone Number:** \_\_\_\_\_

**Name and signature of the Authorized or Qualified Person:**