



CENTRALIZED BIDS AND AWARDS COMMITTEE

FDA-CENBAC Ref. No. ITB No. 2024-0053-CSL

INVITATION TO BID

Supply, Delivery, Installation, Commissioning, and Testing of Brand New Storage and Microbiological Equipment complete with all necessary parts and accessories for Common Services Laboratory (CSL) – Alabang and Cebu Testing and Quality Assurance Laboratories (ATQAL and CTQAL)

- The *Food and Drug Administration*, through the **Special Account in the General Fund (SAGF) – CY 2023 Continuing Appropriation (ConAp)** intends to apply the sum of *One Million One Hundred Thirteen Thousand Six Hundred Pesos Only (Php1,113,600.00)* being the Approved Budget for the Contract (ABC) to payments under the contract for **Supply, Delivery, Installation, Commissioning, and Testing of Brand New Storage and Microbiological Equipment complete with all necessary parts and accessories for CSL – ATQAL and CTQAL** to wit:

Item no.	Item Description	Quantity	End-User	Total ABC (Php)
1	Desiccator Cabinet with Hygrometer	2	CSL-ATQAL	296,400.00
2	Desiccator Cabinet with Hygrometer	1	CSL-CTQAL	148,200.00
3	Biological Safety Cabinet	1	CSL-ATQAL	669,000.00
GRAND TOTAL				Php1,113,600.00

Bids received in excess of the ABC shall be automatically rejected at bid opening,

- The *Food and Drug Administration* now invites bids for the above Procurement Project. Delivery of the Goods is required by **not more than sixty (60) calendar days for Item nos. 1 and 2, and not more than ninety (90) calendar days for Item no. 3 upon receipt of Notice to Proceed**. Bidders should have completed, within *Five (5) Years* from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
- Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
 - Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of

the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from *Food and Drug Administration* and inspect the Bidding Documents at the address given below during **8:00AM to 5:00PM**.
5. A complete set of Bidding Documents may be acquired by interested Bidders on **25 April to 15 May 2024** from the given address and website(s) below *pursuant to the latest Guidelines issued by the GPPB, in the amount of Five Thousand Pesos Only (Php5,000.00)*. The Procuring Entity shall allow the bidder to present its proof of payment for the fees
Payment Options:
 - 5.1. Order of payment may be secured through the CenBAC Secretariat onsite. Payment shall be made at the FDA Main Office Cashier Section for prospective bidders from Metro Manila and Luzon, from 9:00am –12:00 noon.
 - 5.2 For prospective bidder(s) from Visayas and Mindanao Region:
 - a. Prospective bidder shall request/secure assessment slip from the CenBAC Secretariat through e-mail. Kindly indicate the ITB number and the number of item/s to be bid (e.g., 2 out of 4 items or all items)
 - b. Upon issuance of assessment slip, payment shall be made at any Development Bank of the Philippines (DBP) using the below account details:
Account name: FDA Academy Trust Account
Account number: 00-0-00291-430-9

A scanned copy of proof of payment (validated deposit slip) shall be provided to the BAC Secretariat using the same email thread. This scanned copy of proof of payment will be endorsed to the FDA Cashier Section for payment verification

6. The *Food and Drug Administration* will hold a Pre-Bid Conference¹ on **3 May 2024 at 1:30PM** through video conferencing or webcasting via *Microsoft Teams Meeting Link: https://teams.microsoft.com/j/1/meetup-join/19%3ameeting_MGNhZDQ5ZTktYTYwYi00NjA2LTk5M2ItMGVmODczZTUyZTJh%40thread.v2/0?context=%7b%22Tid%22%3a%229ff96714-1510-4651-af07-60d5630380ab%22%2c%22Oid%22%3a%225ff40fe4-2c55-4d25-9266-77af55fa914c%22%7d* which shall be open to prospective bidders.
7. Bids must be duly received by the CenBAC Secretariat through **manual submission on or 15 May 2024, 1:00PM** at the Food and Drug Administration CenBAC Secretariat Room, FDA Annex Bldg. Late bids shall not be accepted. **(Note: Scanned copy of bids shall be provided in a portable document format (.pdf). Files shall be saved in a USB flash drive and shall be password protected. The USB flash drive shall be enclosed within the bid envelope)**
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause 14**.
9. Bid opening shall be on **15 May April 2024 at 1:30 PM** at Food and Drug Administration CenBAC Secretariat Room, FDA Annex Bldg. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

¹ May be deleted in case the ABC is less than One Million Pesos (PhP1,000,000) where the Procuring Entity may not hold a Pre-Bid Conference.

10. The *Food and Drug Administration* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

ATTY. ALBERTITO C. GARCIA
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BAC Secretariat Room, FDA Annex Bldg.
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12. You may visit the following websites:

For downloading of Bidding Documents: <https://www.fda.gov.ph>

DTN: 20240221152546

22 April 2024


ENGR. ANA TRINIDAD F. RIVERA, MSc.
FDA, CenBAC Chairperson